





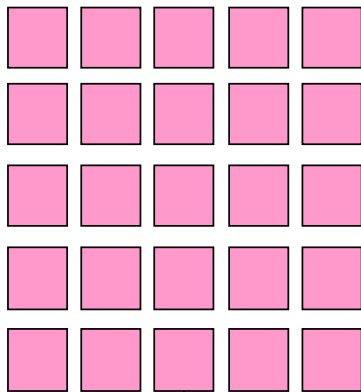
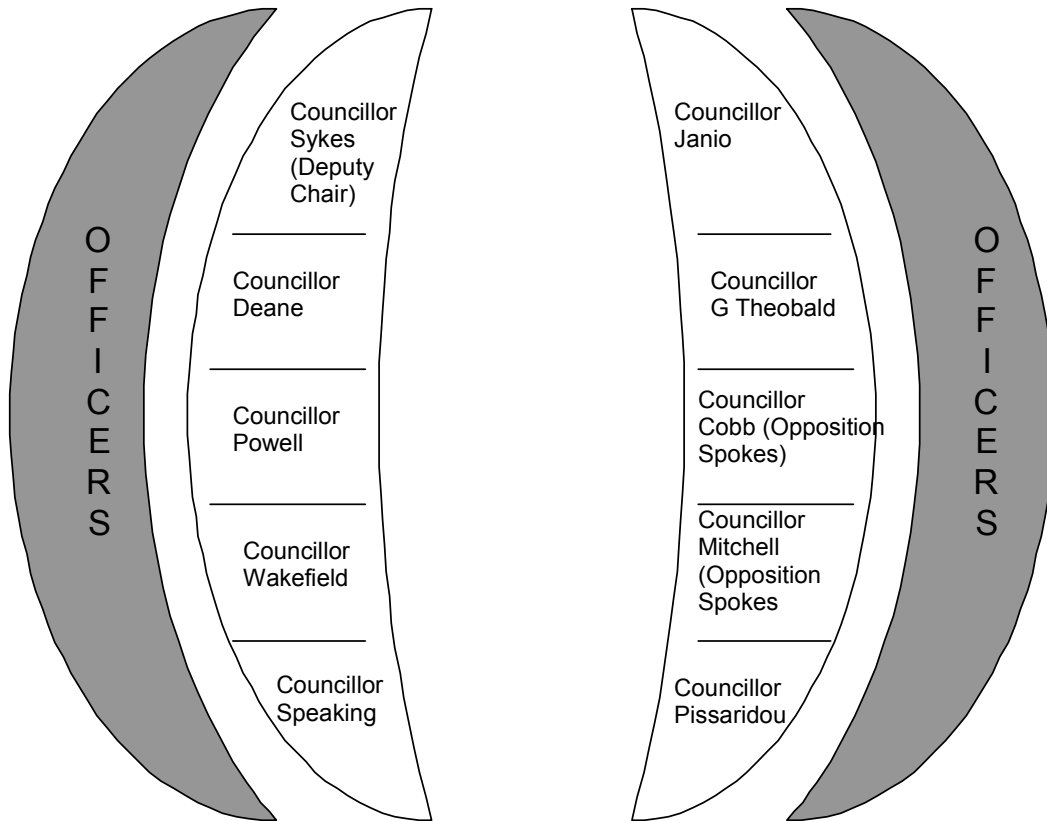
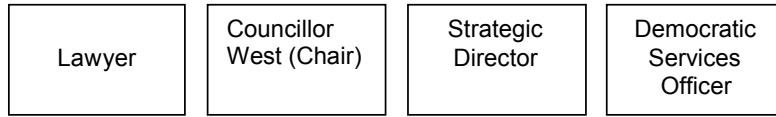
**Brighton & Hove
City Council**

Environment & Sustainability Committee

Title:	Environment & Sustainability Committee
Date:	17 October 2012
Time:	4.00pm
Venue	Council Chamber, Hove Town Hall
Members:	Councillors: West (Chair), Sykes (Deputy Chair), Janio, Mitchell (Opposition Spokesperson), Cobb (Opposition Spokesperson), Deane, Pissaridou, G Theobald, Wakefield and Powell
Contact:	John Peel Democratic Services Officer 01273 291058 john.peel@brighton-hove.gov.uk

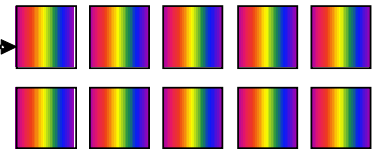
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	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.
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Democratic Services: Meeting Layout



Public Seating

Members in Attendance



Press



AGENDA

14. PROCEDURAL BUSINESS

- (a) **Declarations of Substitutes:** Where councillors are unable to attend a meeting, a substitute Member from the same political group may attend, speak and vote in their place for that meeting.
- (b) **Declarations of Interest:**
 - (a) Disclosable pecuniary interests not registered on the register of interests;
 - (b) Any other interests required to be registered under the local code;
 - (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members should seek advice from the committee lawyer or administrator preferably before the meeting.

- (c) **Exclusion of Press and Public:** To consider whether, in view of the nature of the business to be transacted or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

Note: Any item appearing in Part Two of the agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the press and public.

A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls and on-line in the Constitution at part 7.1.

15. MINUTES

1 - 10

To consider the minutes of the meeting held on 11 July 2012 (copy attached).

Contact Officer: John Peel

Tel: 29-1058

16. MINUTES OF THE PREVIOUS CITY SUSTAINABLE PARTNERSHIP MEETING- FOR INFORMATION **11 - 26**

Minutes of the previous meetings held on 9 July and 10 September 2012 (copies attached).

17. CHAIR'S COMMUNICATIONS

18. CALL OVER

- (a) Items (21-25) will be read out at the meeting and Members invited to reserve the items for consideration.
- (b) Those items not reserved will be taken as having been received and the reports' recommendations agreed.

19. PUBLIC INVOLVEMENT

To consider the following matters raised by members of the public:

- (a) **Petitions:** To receive any petitions presented by members of the public to the full Council or at the meeting itself.
- (b) **Written Questions:** To receive any questions submitted by the due date of 12 noon on the 10 October 2012.
- (c) **Deputations:** To receive any deputations submitted by the due date of 12 noon on the 10 October 2012.

20. MEMBER INVOLVEMENT **27 - 34**

To consider the following matters raised by Councillors:

- (a) **Petitions:** To receive any petitions submitted to the full Council or at the meeting itself (copy attached)
 - (i) Councillor G Theobald- Travellers, Horsdean Site
- (b) **Written Questions:** To consider any written questions;
- (c) **Letters:** To consider any letters;
 - (ii) Councillor G Theobald- Preston Park parking
- (d) **Notices of Motion:** to consider any Notices of Motion referred from Council or submitted directly to the Committee.

21. QUEEN ELIZABETH II FIELDS NOMINATION

(Verbal Update)

22. PERMISSION TO CONSULT ON COMMUNAL REFUSE COLLECTION IN HANOVER 35 - 44

Report of the Strategic Director, Place (copy attached).

Contact Officer: Jan Jonker Tel: 29-4722

Ward Affected: Hanover & Elm Grove

23. ECO TECHNOLOGY SHOW 2013 45 - 48

Report of the Strategic Director, Place (copy attached).

Contact Officer: Thurstan Crockett, Cheryl Tel: 29-2503, Tel: 29-
Finella 1095

Ward Affected: All Wards

24. UPDATE ON FUTURE CITIES DEMONSTRATOR COMPETITION 49 - 58

Report of the Strategic Director, Place (copy attached).

Contact Officer: Emma McDermott Tel: 29-6805

Ward Affected: All Wards

25. DOWNLAND ESTATE UPDATE 59 - 68

Report of the Strategic Director, Place (copy attached).

Contact Officer: Geoff Raw, Gillian Tel: 29-7329, Tel: 29-
Marston 4701

Ward Affected: All Wards

26. ITEMS REFERRED FOR COUNCIL

To consider items to be submitted to the 25 October 2012 Council meeting for information.

In accordance with Procedure Rule 24.3a, the Committee may determine that any item is to be included in its report to Council. In addition, any Group may specify one further item to be included by notifying the Chief Executive no later than 10am on the eighth working day before the Council meeting at which the report is to be made, or if the Committee meeting take place after this deadline, immediately at the conclusion of the Committee meeting

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website www.brighton-hove.gov.uk. Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact John Peel, (01273 291058, email john.peel@brighton-hove.gov.uk) or email democratic.services@brighton-hove.gov.uk

Date of Publication - Tuesday, 9 October 2012

BRIGHTON & HOVE CITY COUNCIL
ENVIRONMENT & SUSTAINABILITY COMMITTEE

4.00pm 11 JULY 2012

COUNCIL CHAMBER, HOVE TOWN HALL

MINUTES

Present: Councillor West (Chair)

Also in attendance: Councillor Sykes (Deputy Chair), Janio (Opposition Spokesperson), Mitchell (Opposition Spokesperson), Cobb, Deane, Pissaridou, Summers, G Theobald and Wakefield

Other Members present: Councillor Hawtree

PART ONE

1. PROCEDURAL BUSINESS

1(a) Disclosable Pecuniary Interests

1.1 There were none.

1(b) Exclusion of press and public

1.2 In accordance with section 100A of the Local Government Act 1972 ("the Act"), the Committee considered whether the press and public should be excluded from the meeting during an item of business on the grounds that it was likely, in view of the business to be transacted or the nature of proceedings, that if members of the press and public were present during that item, there would be disclosure to them of confidential information (as defined in section 100A(3) of the Act) or exempt information (as defined in section 100I(1) of the Act).

1.3 **RESOLVED-** That the press and public not be excluded from the meeting.

2. CONSTITUTIONAL MATTERS

2.1 The Committee considered a report of the Monitoring Officer that provided information on the Committee's Terms of Reference and related matters including the appointment of its urgency sub-committee.

2.2 Councillor Janio asked how the Members for an urgency sub-committee would be selected.

2.3 The Acting Assistant Head of Law clarified that an urgency sub-committee would comprise of the Chair and one Member each from the two other political groups who would be nominated by the respective Group Leaders. Any decisions taken by the urgency sub-committee would be reported to the next regular Environment & Sustainability Committee.

2.4 **RESOLVED-**

1. That the Committee's Terms of Reference, as set out in Appendix A to the report be noted.
2. That the establishment of an urgency Sub-Committee consisting of the Chair of the Committee and two other Members (nominated in accordance with the scheme for the allocation of seats for the committees), to exercise its powers in relation to matters of urgency, on which it is necessary to make a decision before the next ordinary meeting of the Committee be approved.

3. **MINUTES- FOR INFORMATION**

3.1 **RESOLVED-** That the minutes of the previous Environment, Transport and Sustainability Cabinet Member Meetings held on 27 March and 4 May be noted.

4. **MINUTES OF THE PREVIOUS CITY SUSTAINABILITY PARTNERSHIP MEETING- FOR INFORMATION**

4.1 The Chair noted that he had requested that the minutes from the City Sustainability Partnership (CSP) meetings be included on the agenda for the Committee on an on-going basis.

Councillor Sykes, Mitchell, Janio and himself were all members of the CSP, and he was keen to ensure this Committee is aware of and values the work of the CSP.

He would ask that the Chair of the CSP was copied the agendas and minutes for the Environment & Sustainability Committee too.

4.2 **RESOLVED-** That the minutes of the previous meeting of the City Sustainability Partnership held on 14 May 2012 be noted.

5. **CHAIR'S COMMUNICATIONS**

5.1 The Chair conveyed the following Communication:

"I would like to welcome Members, Officers and the Public to this, the first meeting of our new Environment & Sustainability Committee.

The Committee brief covers many highly visible and important Council Services and areas of public interest.

We have a key role to play in delivering one of the Council's top Corporate Priorities, of "Creating a more sustainable City" and we will be taking a presentation from Geoff Raw later that expands on that.

I hope that Members will find their experience of this Committee interesting and worthwhile and I will certainly seek to ensure all are enabled to make a positive contribution.

We face a challenging financial situation which is placing strain on services and staff. We have the challenge to see that we evolve and maintain good quality services that support the needs of the City, and that we continue to progress to making the City a sustainable, healthy and resilient city, living within our fair share of what the planet can afford.

I hope we will be able to enjoy working together and to share in ensuring the City, its residents, businesses and visitors and our shared natural and built environment are well served.

As part of my role of Committee Chair, I get to meet and learn of all manner of interesting people striving to make change in the City and I would like to use this Communication to regularly share with you some of the recent highlights.

I'm very glad to say, that recently the partners in the Harvest project succeeded in receiving an additional Big Lottery award for £235k. This is a great reflection on the success of the partnership of community food organisations locally and provides a strong platform for future work.

Harvest, have also been short-listed for a National Lottery Award for best Environment Project. This has progressed to a public voting stage, so I'll share the link, and ask that you encourage support.

I think there is good deal to understand about the food partnerships work and the Harvest project, so I think it would be good to invite them to give a presentation at one of our future meetings.

Recently I was delighted to attend the 6th Annual Moulsecoomb Environment & Heritage Festival at Moulsecoomb Primary School. The school is an outstanding resource and pride of the local community and I thoroughly recommend members pay a visit to the festival next year, to see the wonderful gardens and heritage buildings that have been created.

A number of colleagues and I recently attended the first Eco Technology Show at the new Amex Stadium. The show was a joint venture our officers helped to develop. I was particularly impressed by the presentation given by Brighton University about the work they are doing to reduce their carbon footprint by 50% over 5 years. This should stand as an inspiration to us all.

Finally, I'd like to mention, that this Friday sees the launch of the Big Sussex Butterfly count which begins with a mad day long rapid pursuit across the county for intriguingly named Yellow Clouds, Commas and Purple Hairstreaks, to name but a few".

6. CALL OVER

6.1 **RESOLVED-** That all items be reserved for discussion.

7. PUBLIC INVOLVEMENT

(a) Petitions**Increase Allotment Volume**

- 7.1 The petitioner did not attend the meeting therefore a response was provided in writing and is set out below.
- 7.2 The Chair provided the following response:

“We have 2,943 allotments and waiting list of 2,144 so there is a great interest in food growing which is good news.

In 2008-2009, a review of the Allotments Service was undertaken to try to address the number on long waiting lists and under-utilised plots. There were issues of under cultivation or neglect of allotment plots. Since that time, changes have been introduced which included managing non cultivation fairly and firmly and introducing half size plots which are more manageable for those new to growing as well as increasing the number of allotments overtime.

We are also looking to at old sites and new sites, including Race Hill, and Whitehawk Hill. In fact we are due to consult on the management of the whole area which includes working with the Permaculture Trust on planting an Orchard. We have also identified a new potential site. However, there is always a funding issue.

I have called for an Allotment Strategy to be developed with the Federation to work up long term plans for the service and this should include considering how new sites can be financed in terms of the capital needed to set them up and the on going revenue costs such as water charges

Initial discussions have commenced and I am positive we can find a way forward even though we have to work within the current financial restrictions”.

- 7.3 **RESOLVED-** That the petition be noted.

8. MEMBER INVOLVEMENT**(d) Notices of Motion****Nominating Queen Elizabeth Fields in Brighton & Hove- Conservative Group**

- 8.1 A Notice of Motion as detailed in the agenda was proposed by Councillor Cobb on behalf of the Conservative Group and seconded by Councillor Theobald.
- 8.2 The Chair moved an amendment on behalf of the Green Group which was seconded by Councillor Sykes.
- 8.3 The Chair then put the following Notice of Motion to the vote:

Environment and Sustainability Committee strongly supports the Queen Elizabeth II Fields Challenge – a campaign run by the Fields in Trust Charity and headed by Prince William - to protect in perpetuity outdoor recreational spaces in communities all across

the country as a permanent living legacy of the Queen's Diamond Jubilee and the 2012 Olympics.

Committee notes that in addition to providing a lasting legacy and giving additional protection to nominated sites, Queen Elizabeth II Fields are also eligible to apply to a range of improvement funds managed by Fields in Trust. Local residents can also get involved in choosing a QE2 Field in their neighbourhood if their local council nominates more than one site.

Therefore, this Committee resolves to:

- 1) Note that officers are examining the options for nominating one or more of the city's parks, gardens and sports fields or downland sites as a Queen Elizabeth II Field and requests officers to bring an update in October and a report to the November Committee meeting for decision.
- 2) Request that the Chief Executive write to the city's 3 MPs seeking their support for the campaign.

8.4 **The motion was carried.**

9. **INTRODUCTION TO ENVIRONMENT & SUSTAINABILITY COMMITTEE (PRESENTATION)**

- 9.1 The Committee considered a verbal presentation from the Strategic Director, Place that included suggested key issues & Work Programme Priorities.
- 9.2 The Chair proposed that Committee Members attend site visits that related to the Committee's functions. The Chair asked for suggestions from other Members and proposed that the first of these visits be to view the trial communal recycling scheme in Brunswick and Adelaide ward.
- 9.3 Councillor Sykes asked if the Committee could be provided with more information on the work of the CSP, the Food Partnership and sea defences and water management.
- 9.4 Councillor Deane asked if the Committee could be provided with a presentation on Elm trees as Brighton & Hove was one of the few places in the United Kingdom where they were still prevalent.
- 9.5 Councillor Wakefield requested the Committee learn more about biodiversity projects on Council housing land.
- 9.6 Councillor Theobald recommended a physical inspection of surface water flooding risks in the Patcham area.

- 9.7 Councillor Mitchell stated that she hoped the Committee would predominately consider decision-making.
- 9.8 The Chair replied that site visits would be related to issues where the Committee has a decision making role to enable the Committee members to be fully informed before making decisions.
- 9.9 Councillor Pissaridou felt that the focus of such site visits should be wide-ranging adding as an example that issues concerning flooding should also include concerns regarding the necessary insurance cover.
- 9.10 **RESOLVED-** That the Committee notes the verbal presentation.

10. AIR QUALITY PROGRESS REPORT

- 10.1 The Committee considered a report of the Strategic Director, Place that set out the Air Quality Action Plan, Air Quality Progress report and Air Quality Action Plan. Publication of Air Quality Progress Reports was one of the council's statutory duties under Part IV of the Environment Act 1995 and the Clean Air Act 1993.
- 10.2 The Chair stated that a recent update on air quality in the city showed NO₂ levels in parts of the city centre after decades of monitoring remained significantly over EU limits. This had a serious health impact and there was a growing risk of fines which may be passed on to the city.
The administration were improving sustainable transport and seeking to address city centre air pollution, with investments in the Lewes Road, Old Shoreham Road cycles lanes, more electric charging points and using parking tariffs to encourage parking to spread away hotspots.
The Chair added that he had called for this report so that members were aware of the concern over air quality and so they could consider what further may need to be done to achieve compliance.
- 10.3 The Head of Regulatory Services and the Senior Technical Officer provided further information on the technical aspects of the report.
- 10.4 Councillor Janio asked how likely it was that the Local Authority would have to pay fines to the European Union (EU).
- 10.5 The Head of Regulatory Services clarified that whilst there were some safeguards and financial sanctions wouldn't be imminent, the Localism Act authorised financial sanctions to be passed on to Local Authorities.
- 10.6 Councillor Theobald noted that air quality had improved in suburban areas but worsened in the city centre.
- 10.7 The Head of Regulatory Services replied that there were varying factors behind this including the most common type of fleet in these areas, the street size and the design of buildings in the proximity. For example, North Street had very tall buildings which affected the dispersal of emissions.

- 10.8 Councillor Deane asked if there was evidence of a topographical effect on emissions in the city and enquired if it was possible to negotiate timescales of action.
- 10.9 The Head of Regulatory Services replied that topography did have an effect in relation to the terrain of the South Downs preventing the dispersal of emissions. He clarified that officers were seeking to speak to the Department for Environment, Food and Rural Affairs about a possible extension.
- 10.10 Councillor Mitchell asked if central government would be requesting tighter targets in Local Transport Plans.
- 10.11 The Chair replied that the recommendations in the report sought to establish this with central government.
- 10.12 Councillor Janio asked what could be done to identify the main problems.
- 10.13 The Head of Regulatory Services replied linking with partners such as the NHS was providing a better understanding of the problems presented. The Senior Technical Officer added that significant improvements had already been made including a dispersion model tool for assessing the worst affected streets.
- 10.14 The Chair noted that it was proposed that officers would present a further report to the Committee with a visual presentation.
- 10.15 Councillor Sykes stated that it was important that Members support the recommendations in the report and that action be undertaken as soon as possible.
- 10.16 Councillor Cobb stated that she was a supporter of hybrid and electric cars but the authority needed to be more sensitive to the placement of charging points and make efforts to bring down the cost of owning such vehicles.
- 10.17 Councillor Janio stated that the problems could not be considered on monetary values alone and what was needed was a steady plan with sensible spending figures.
- 10.18 Councillor Sykes noted that one of the recommendations requested officers to look at the best course of action to address air quality problems. He agreed with Councillor Janio that the solution was not to spend huge sums of money on the problem but to devise a strategy that was realistic and fit for purpose.
- 10.19 **RESOLVED-** That the Committee:
1. Notes the Air Quality Action Plan (AQAP) set out at Appendix One.
 2. Notes the Air Quality progress report set out at Appendix Two and instructs the Strategic Director, Place to consider further options that may be brought forward concerning local Air Quality Management measures necessary to achieve compliance with Defra objectives, targets and requirements.

3. Agrees that the Air Quality Action Plan be included as supporting evidence for the Council's City Plan and the appropriate Development Plan documents, the Local Transport Plan and Council strategies.
4. Directs the Strategic Director, Place to meet appropriate Defra officials to seek clarity on the Council's current liability and timescales required for compliance.

11. SUSTAINABLE CITIES WORK - MAJOR FUNDING BIDS

- 11.1 The Committee considered a report of the Strategic Director, Place that that sought agreement to submit funding bids which would support the city in becoming a more sustainable place in accordance with the Corporate Plan and was consistent with a One Planet Living approach.
- 11.2 The Chair noted that the report detailed two very exciting funding opportunities that would greatly help the drive to become a One Planet City. The impressive list of partners rapidly assembled for City Living Sustainably bid showed the strengths the city enjoyed. He was particularly impressed at how well the project related to socially deprived and climatically vulnerable communities. The Chair congratulated the One Planet team for being shortlisted
He added that he was proud that the city had been invited to bid to be a Future City Demonstrator with the enticing potential of up to £25m funding. The Chair paid tribute to officers for their work on the project.
- 11.3 The Strategic Director, Place, the Head of Sustainability & Environmental Policy and the Senior Sustainability Consultant provided further information on the funding opportunities.
- 11.4 Councillor Mitchell passed her congratulations for the wide-ranging partner bodies included for the Communities Living Sustainability Big Lottery bid. She also praised the Future City Demonstrator bid that would bring educational benefits in the funding for a feasibility study as well as the potential for enormous funding for the potential winner.
- 11.5 Councillor West moved an amendment to the recommendation 2.2 to read (shown in bold):
 - 2.2 Notes that the Strategic Director, Place ~~register~~ **has registered** an expression of interest for the Government's Technology Strategy Board 'Future Cities Demonstrator' bidding initiative **and requests Officers to bring a progress report to the next meeting of the Committee**
- 11.6 Councillor Sykes formally seconded the amendment.
- 11.7 **RESOLVED-** That the Committee:
 1. Notes the Big Lottery bid submitted by city partners under the Communities Living Sustainably programme.

2. Notes that the Strategic Director, Place has registered an expression of interest for the Government's Technology Strategy Board 'Future Cities Demonstrator' bidding initiative and requests Officers to bring a progress report to the next meeting of the Committee

12. RAMPION WINDFARM: RESPONSE TO DRAFT ENVIRONMENTAL STATEMENT

- 12.1 The Committee considered a report of the Strategic Director, Place that provided an update to Members on the progress of the proposed Rampion off-shore windfarm and requested permission for the Strategic Director, Place to be authorised to respond to the draft Environmental Statement on behalf of the council. The report was supplemented by a presentation by representatives from E.O.N.
- 12.2 The Chair stated that he hoped Members would welcome the benefits of the proposals including CO2 reduction, a boost to the economy and jobs, education and tourism. There were concerns about the seascape, marine biology and the cable route. However, the consultation was ongoing and the project had the potential to be good for the city and it was important for the Authority to be a critical friend.
- 12.3 Councillor Sykes asked if the environmental statement had been reviewed by the Institute of Environmental Management and Assessment (IEMA) and the expected impact of the 195 concrete turbine bases on the marine environment.
- 12.4 The representatives from E.O.N replied that the environmental statement had not been reviewed by IEMA but the proposals had been accessed by the Planning Inspectorate who had their own environmental guidelines and the experts within their own organisation. The representatives added that there was some evidence from previous projects that the concrete bases for the turbines saw an increase in marine activity.
- 12.5 Councillor Janio asked why Shoreham Power Station could not be used as a substation.
- 12.6 The representatives from E.O.N clarified that whilst they hoped to be able to use this facility, they had found that the energy capacity generated from the turbines would be too high for Shoreham Power Station.
- 12.7 Councillor Theobald asked if there were similar schemes in operation and if there was an intention to use local companies and employment for construction and operation.
- 12.8 The representatives from E.O.N replied that a similar scale project was in operation in Great Yarmouth and had good support. He further explained that E.O.N were currently working with Marine South East a business-led consortium developer in identifying local options and they were currently assessing interest.
- 12.9 **RESOLVED-** That the Committee authorise the Strategic Director, Place to produce a response for the City Council on the draft Environmental Statement in liaison with Adur District Council and the Shoreham Port Authority, in consultation with the Chair and Opposition Spokespersons.

13. ITEMS REFERRED FOR COUNCIL

13.1 No items were referred to Full Council for information.

The meeting concluded at 6.13pm

Signed

Chair

Dated this

day of

Notes of City Sustainability Partnership Meeting – 09 July 2012

Committee Room 3, Brighton Town Hall, Bartholomew Square, Brighton, BN1 1JA

Present:

Public Services:

Alistair Hill – Brighton & Hove Primary Care Trust (AH)
Councillor Gill Mitchell – Brighton & Hove City Council (GM)
Councillor Ollie Sykes – Brighton & Hove City Council (OS)
Councillor Pete West – Brighton & Hove City Council (PW)
Rebecca Ritchie – Sussex Community NHS Trust (RR) for Will Clark
Zoe Osmond – University of Brighton (ZO)

Community and Voluntary Sector:

Cat Fletcher – CVSF Environmental Rep - Waste Advisory Group (CF)
Chris Todd – CVSF Environmental Rep – **Chair** (CT)
Stuart Derwent – Brighton & Hove's Wildlife Forum (SD)
Vic Borrill – Brighton & Hove Food Partnership – **Vice Chair** (VB)

Agencies:

Phil Belden – South Downs National Park Authority (PB)
Sean Ashworth – Environment Agency (SA) for Chris Wick

Business

Charles Kingsley – Brighton & Hove Chamber of Commerce (CK)
Damian Tow – Sustainable Energy Working Group (DT)

Brighton & Hove City Council Officers:

Dean Austyn – Performance Analyst (DA)
Geoff Raw – Strategic Director - Place (GR)
Mita Patel – Senior Sustainability Consultant (MP)
Sarah Jones – Senior Support Officer – **Meeting notes** (SJ)
Steve Foster – Project Manager (SF)
Thurstan Crockett – Head of Sustainability & Environmental Policy – **Partnership Manager** (TC)

Members of the public included:

Christine Gent – Brighton & Hove Fairtrade Steering Group (CG)
Joyce Edmond Smith, Local resident and member of the Food Partnership
Marcia Kizwini, Local resident and founder of Usyoume
Paul Steedman, Local resident
Simon Hickmott, Local resident

I. Apologies

- I.1 Apologies were received from: Mark Brunet, Eco Schools Rep; Mark Strong, CVSF Environmental Rep; Chris Wick, Environment Agency; Danni Craker, Brighton & Hove Chamber of Commerce; Patrick Pica, University of Sussex; and Tony Mernagh, Brighton & Hove Economic Partnership, Councillor

Denise Cobb (Brighton & Hove City Council)

2. Minutes and Actions from the last meeting

5.3.3 Chair reminded the group that Rampion consultation ends 08.08.12 and asked that they respond.

5.5 TC advised the group that both the Green and Conservative Groups on the council have regular Monday meetings. This meant that routinely Monday evening CSP meetings would be difficult for 3 out of our 4 councillors to attend. Although 2012 meetings were set, TC recommended as Partnership Manager that Chairs explore the option of changing 2012 meeting dates, working with CSP members.

5.8 CT Sustainable Cities Working Group meeting 14.06.12: see item 6 of these minutes re the City Plan.

3. Joint Strategic Needs Assessment 2012

3.1 AH gave a summary of the sustainability aspects of Joint Strategic Needs Assessment 2012 (JSNA), an update on the current status of the consultation and an overview of the new Health and Wellbeing Board (HWB).

3.2 AH asked members for their responses to the consultation by 27.07.12. Responses can be made online at www.bhlis.org/jsna. A summary of the consultation will be available at www.bhlis.org in September 2012.

3.3 It was agreed that CSP members would make individual submissions.

3.4 In answer to a question, AH confirmed that the JSNA will be circulated as widely as relevant.

3.5 PW asked if the NO₂ problem in the city centre was reflected in the JSNA. AH confirmed that Sam Rouse of the council's Air Quality Team had contributed to the JSNA.

4. One Planet Living Sustainability Action Plan

4.1 TC presented on the One Planet Living Sustainability Action Plan (SAP) currently being developed by the council and external partners. He had provided, before the meeting, a highlight report to the group on the council's work so far, along with a One Planet Regions paper that detailed the requirements for achieving One Planet Living City and Council status.

4.2 The council administration had recently allocated £250k to the programme, to be spent in the current financial year. The criteria and process for applying for funds from this were being developed, with funding decisions to be taken by a One Planet Board. The Board comprised the Chief Executive; Director of Place; Director of Finance; Head of Property & Design; Head of

Planning & Public Protection; Head of Policy, Performance & Analysis; and Head of Sustainability & Environmental Policy (also CSP Partnership Manager). **Action: TC to circulate the One Planet Board's ToR to CSP members.**

- 4.3 TC drew the members' attention to the indicative list of One Planet City principle leads in the highlight report provided and said the main ask of CSP members would be quickly now to decide to either lead or join working groups under each principle.
- 4.4 TC advised that there was a tight timetable: a draft SAP needed to be finalised by the end of August, would be agreed in September 2012; an informal consultation with Bioregional, politicians and city stakeholders would take place through October 2012 and the Plan would go to the CSP and the council's main Policy & Resources Committee for consideration in November 2012, before going to the city's Strategic Partnership in early December.
- 4.5 The council's budget setting process was driving this timetable and would be well underway by early autumn 2012. Budget Council would be asked to review the plan and its spending commitments in February 2013, after which a final plan could be put to BioRegional for their endorsement. The SAP would be reviewed every 18 months and refreshed as a 3 year rolling plan of work.
- 4.6 An action plan template would be circulated to CSP members and made available on the CSP website. SF confirmed that plans would require an indicative budget for three years, as well as including medium and long term aspirations.
- 4.7 In answer to questions from CSP members, TC confirmed that: the Board's preference was that funding be allocated for action and not for the plan writing stage; there was to be no restriction on the number of people in each working group; Steve Foster, One Planet Project Manager, was to maintain an overview of each section to avoid silos and Bioregional was also to review each section as it was drafted. Principle leads would decide how actions were to be implemented.
- 4.8 CSP members strongly expressed the need to resource the input required from community and voluntary organisations to write this report.
- 4.9 **Action: TC will advise the One Planet Living Board of the CSP members' request that development funding be made available to city leads for SAP work, in a similar way to the Big Lottery bid preparation.**
- 4.10 Joyce Edmond Smith enquired about the absence of Education as a One Planet Living principle. She asked that if the Sustainable Cities Big Lottery funding bid was successful, could any of the funding be used to resource community engagement for the plan. **Action: TC will circulate**

Bioregional paper outlining 10 key milestones to endorsement, which include community engagement and participation.

- 4.11 SF advised CSP that Middlesbrough Borough Council and the London Borough of Sutton had both produced Sustainability Action Plans under guidance from BioRegional. **Action: SJ will make Middlesbrough and Sutton councils' Sustainability Action Plans available on the CSP web page.**
- 4.12 **Action: In response to a question from ZO, TC will check with BioRegional if they have modelling tools like the Carbon Trust's and if they will be ranking the effectiveness of the Sustainability Action Plan against those of the other boroughs.**
- 4.13 In response to a question from the chair, TC advised that BioRegional would audit and assess the process, ensuring a quality plan is produced.
- 4.14 AH left the meeting.
- 4.15 SF will contact Chair to confirm a Principle Lead; SD will arrange for a representative of the Brighton & Hove Wildlife Forum to contact SF with a view to taking part in the working group.

5. Performance

- 5.1 Dean Austyn briefed CSP members on performance monitoring, using the example of the council's City Performance Plan.
- 5.2 He ran through two papers he had supplied to the meeting which gave a progress update on key outcomes of the City Performance Plan and detailed performance of targets against key indicators taken from the Sustainable Community Strategy. GR emphasised that the City Performance Plan is a council tool, used to track deliverables.
- 5.3 DA advised the partners that he would like to strengthen the Plan with their involvement and help them monitor their progress against targets. He confirmed that this existing performance framework could be used to monitor the future performance of the OPL SAP.
- 5.4 In answer to a point made by ZO, GR confirmed that the aim of the OP Project Board was to make the relationship between high level indicators and action plans.
- 5.5 Gill Mitchell left the meeting.
- 5.6 CK flagged up the low level detail of emissions. DA confirmed that he was working to fill that gap.
- 5.7 CF emphasised that a lot of work that was already being done could be incorporated into the SAP. CSP members agreed with her point that it

would be important to communicate performance measures of success to the general public.

- 5.8 DT suggested choosing content of APs based on smart measures: specific indicators rather than overarching ones.

6. **City Plan CSP working group and consultation response**

- 6.1 Chair advised the partnership that notes of the 13 June workshops had been circulated. The 3 workshops were: Transport; Development Areas; and Climate Change & One Planet Living. The main issue that was flagged up was that more ambition is required from the City Plan.

- 6.2 City Plan consultation ends 20.07.12. Partners who volunteered to collate a Partnership response with CT were: CF; SA on behalf of CW; SD; and CG. CT requested responses by end of 13.07.12; he would then draft up a response over the weekend and circulate to the Partnership for review.

- 6.3 GR asked the Partnership to input to the refresh of the Economic Strategy especially regarding Fairtrade.

- 6.4 PW left the meeting.

- 6.5 VB left the meeting.

7. **Updates and Information**

7.1 **Biosphere Reserve**

- 7.1.1 CT reported that the Biosphere Steering Group was currently updating the governance of the partnership group; planning a consultation on their management plan; and working up a communications strategy for the Biosphere Reserve area to promote across 5 local authorities and the SDNP, taking different audiences into account.

7.2 **Waste Advisory Group**

- 7.2.1 The WAG meeting scheduled to be held before this meeting was cancelled. At the next meeting the Group intended to address the issue of the small membership of the group, currently six people. Their current top priority was the One Planet Living Zero Waste plan.

7.3 **Brighton & Hove Wildlife Forum**

- 7.3.1 Minutes of the group's last meeting had been circulated in advance of this meeting. SD advised of the main issues that arose from that meeting.

- 7.3.2 The concern about the limited reach of the LBAP consultation was now allayed as it had been confirmed this had been extended to include the general public; the group felt that plain language was key to making the consultation as widely accessible as possible.
- 7.3.3 The consultation would be open until 03.09.12 and submissions could be made via the council website. CT encouraged partners to engage in this.
- 7.3.4 The level of Toads Hole Valley development was a concern as this was to be more intensely developed than originally planned.
- 7.3.5 SD reported an improvement in the case of bikers damaging habitats in Patcham Place and Coney Wood due to council enforcement. He passed on concerns that the group held about Health & Safety regarding these activities taking place on council land.

7.4 Sustainable Energy Working Group

- 7.4.1 DT advised that the group had most recently met with TC and discussed the One Planet Living Zero Carbon plan.
- 7.4.2 Work continued on their application to the Big Lottery.
- 7.4.3 The recent Eco Technology Show had received 3,000 visitors. The group had booked Brighton Centre for 2013 and hoped to link with the Eco Open Houses event.
- 7.4.4 £160k had been raised for the Brighton Energy Co-op share issue along with a £50k loan.

7.5 Brighton & Hove Fairtrade City Steering Group

- 7.5.1 CG updated CSP on the group's latest activities.
- 7.5.2 Events in 2012 had included fairs at Jubilee Square and the Marina; the Christmas fair would take place on 17.11.12.
- 7.5.3 The group was currently embracing a broader fair trade agenda and writing their plan. The website was up and running and CG requested comments and feedback to aid development. The group aimed to link with ethical businesses in Brighton & Hove.
- 7.5.4 Their next meeting was to be on 19.09.12.

- 8.1 GR advised that the council was bidding for the Technology Strategy Board Future Cities Demonstrator for One Planet Super City. The first round was for £50k feasibility funding. GR would call an update meeting for the CSP if the council achieved this. The final bidding round deadline was 14.12.12.
- 8.2 ZO advised that she had looked at this funding and believed it focussed on integrating infrastructure.
- 8.3 CT advised he would compose a brief high level response to the Rampion consultation by 08.08.12, which he would circulate to partners for comment / endorsement.
- 8.4 TC briefed the partnership on the first meeting of the Environment & Sustainability Committee (ESC) on 11.07.12. The meeting would be considering: CSP minutes, Air Quality; Rampion Offshore Windfarm; the major funding bids to the Lottery and TSB; and approach and work planning for the year ahead. The agenda of the meeting and associated papers can be viewed on the council website here: <http://present.brighton-hove.gov.uk/ieListDocuments.aspx?CId=707&MId=4045&Ver=4>
- 8.5 TC explained that the Committee is chaired by Councillor Pete West with Councillor Ollie Sykes as Deputy Chair. It linked to the CSP as the CSP minutes would be taken to the E&SC meetings and the two share common interests and objectives. TC reminded the partnership that the CSP can inform the agenda of ESC meetings.

The next City Sustainability Partnership meeting will be held on 10 September 2012 from 5.30pm to 7.30pm in Committee Room 1, Brighton Town Hall, Bartholomew Square, Brighton BN1 1JA.

Notes of City Sustainability Partnership Meeting – 10 September 2012

Committee Room I, Brighton Town Hall, Bartholomew Square, Brighton, BN1 1JA

Present:

Public Services:

Alistair Hill – Brighton & Hove Primary Care Trust (AH)
Councillor Lizzie Deane – Brighton & Hove City Council (LD) substituting for Pete West
Councillor Ollie Sykes – Brighton & Hove City Council (OS)
Dan Danahar, Dorothy Stringer School (DD)
Patrick Pica, University of Sussex (PP)
Will Clark – Sussex Community NHS Trust (WC)
Zoe Osmond – University of Brighton (ZO)

Community and Voluntary Sector:

Cat Fletcher – CVSF Environmental Rep - Waste Advisory Group (CF)
Chris Todd – CVSF Environmental Rep – **Chair** (CT)
Roger Carter – Brighton & Hove's Wildlife Forum (RC)

Agencies:

Chris Wick – Environment Agency (CW)
Phil Belden – South Downs National Park Authority (PB)

Business

Charles Kingsley – Brighton & Hove Chamber of Commerce (CK)
Danni Craker, Brighton & Hove Chamber of Commerce (DC)
Damian Tow – Sustainable Energy Working Group (DT)
Tony Mernagh, Brighton & Hove Economic Partnership (TM)

Brighton & Hove City Council Officers:

Dean Austyn – Performance Analyst (DA)
Geoff Raw – Strategic Director - Place (GR)
Sarah Jones – Senior Support Officer – **Meeting notes** (SJ)
Steve Foster – Project Manager (SF)
Simon Newell – Head of Partnerships & External Relations (SN)
Thurstan Crockett – Head of Sustainability & Environmental Policy – **Partnership Manager** (TC)

Observers included:

Christine Gent – Brighton & Hove Fairtrade Steering Group (CG)
Elona Hoover - University of Brighton (EH)
Mike Creedy – Starlings Housing Trust & Magpie Co-operative
Nicola Gunstone – Eco Technology Show
Susie Howells – Greenmetrics (SH)
Tom Chute – Brighton & Hove 10:10 (TCh)

I. Apologies

I.1 Apologies were received from councillors Denise Cobb, Gill Mitchell and

Pete West of Brighton & Hove City Council; Vic Borrill, Brighton & Hove Food Partnership & Vice-Chair; Stuart Derwent, Brighton & Hove's Wildlife Forum; and Mark Brunet, Blatchington Mill School.

- 1.2 Chair passed on to the meeting a message from Stuart Derwent, that he would be standing down from his role as representative of Brighton & Hove's Wildlife Forum on the Partnership. Chair expressed his thanks and those of the whole Partnership to Stuart, for all his work on the CSP.

2. Minutes and Actions from the last meeting

- 3.5 AH advised that this minute was inaccurate and should be reworded: "...AH confirmed that Sam Rouse of the council's Air Quality Team had contributed to the JSNA." **Action: SJ to amend the minutes of the last meeting accordingly.**

- 4.9 Action completed: TC will advise the One Planet Living Board of the CSP members' request that development funding be made available to city leads for SAP work, in a similar way to the Big Lottery bid preparation.

- 4.10 **Action carried forward: TC will circulate the OPL Board Terms of Reference and the Bioregional paper outlining 10 key milestones to endorsement, which include community engagement and participation.**

- 4.11 Action completed: SJ will make Middlesbrough and Sutton councils' Sustainability Action Plans available on the CSP web page.

- 4.12 Action completed: In response to a question from ZO, TC will check with BioRegional if they have modelling tools like the Carbon Trust's and if they will be ranking the effectiveness of the Sustainability Action Plan against those of the other boroughs. Thurstan had found that there was none.

3. Air quality in Sussex & actions to improve it

- 3.1 Nigel Jenkins (NJ) of the Sussex Air Quality Partnership (Sussex-Air) presented on air quality in Sussex and actions to improve it. Of concern to partners were levels of nitrogen dioxide (NO₂) and fine particulates (PM10 and PM2.5) and the possibility of government fines for poor air quality. NJ flagged up NO₂ and ozone as of particular concern to the city. The presentation was to be made available on the CSP page on the council website.

- 3.2 AH asked if there was a benefit to raising awareness of air quality in Brighton & Hove and if so how to communicate this. NJ is awaiting evidence from the Health Authority demonstrating the extent of the link between public health and poor air quality.

- 3.3 CK asked if Sussex-Air's work made a difference. NJ confirmed that Environment Agency data showed major improvement in air quality in the

region, although ozone remains difficult to tackle. In Brighton & Hove NO₂ emissions had not reduced; however as more, new low emissions vehicles come onto the roads NJ believed that reductions would begin to be seen.

- 3.4 CF asked for an overview of the success of the partnership. NJ felt there was room for improvement. The Sussex-Air website shows real-time data www.sussex-air.net
- 3.5 CT asked why PM10 is not on Sussex-Air's radar for Brighton & Hove, particularly as modelling done around London Road when road layouts were changed highlighted particulates would become a problem. NJ said that PM10 levels tend to follow NO₂, although not always, and that their sites in the city for measuring PM10 do not demonstrate levels of concern. CT pointed out that the particulates monitoring was being done on section of road that was more open.
- 3.6 OS asked if the city can reach air quality limits by 2013.

4. **One Planet Living Sustainability Action Plan**

- 4.1 TC updated the partnership on the One Planet Living draft Sustainability Action Plan (SAP). (Presentation was available on the website.)
- 4.2 DT asked how the £250k One Planet Living funding had been spent. TC advised that the OPL Board had decided to prioritise only projects essential for the endorsement of the SAP, specifically water metering and energy surveys. Other bids would be commissioned once the draft SAP had been completed and the gap analysis done.
- 4.3 CF asked if the action plans fit with the Future Cities bid. GR confirmed he is focusing on achieving endorsement first and foremost, but the draft SAP would be available to consultants.
- 4.4 Consultation period would be at least 12 weeks starting in December 2012.
- 4.5 PB counselled that drawing together political consensus was key to the process.

5. **CSP meeting days and times**

- 5.1 SJ asked members for their views on the proposal to change the meeting weekday and time.
- 5.2 Members agreed that they would like the meeting to fall on a Thursday from 5pm-7pm.
- 5.3 **Action: SJ to schedule meetings for the period January to May 2013, to fall on a Thursday from 5pm-7pm.** Meetings for the period June-December 2013 will be arranged once the 2013-14 council calendar is published.

- 5.4 AH left the meeting.
6. **CSP induction sessions**
- 6.1 TC gave feedback from the discussions at the induction sessions he held in August 2012 for most recently joined members of the partnership. Five key recommendations came out of these discussions.
- 6.1.1 A key recommendation was to change the CSP meeting day and time. New arrangements are discussed in point 5 of these minutes. This was agreed by CSP members.
- 6.1.2 A key recommendation was for Chairs to re-issue the Big Asks to Strategic Director, Place. This was agreed by CSP members. **Action: SJ to upload Big Asks to council website.**
- 6.1.3 A key recommendation was for CSP to set up a sub-group to develop a new partnership work programme and consider a themed meeting. This was agreed by CSP members.
- 6.1.4 A key recommendation was for CSP to set up a sub-group to set up a Health & Sustainability Working Group. This was agreed by the CSP members and would be a focus for the next partnership meeting.
- 6.1.5 A key recommendation was to recommend to BHSP that other partnerships and bodies run induction sessions for new/recent members. **Action: TC to feedback to B&HSP and raise with Simon Newell.**
- 6.2 Participants in the induction meetings came up with other suggestions and ideas for the CSP to consider:
- 6.2.1 Gather information on and work with other Sussex sustainability organisations and people, especially for cross-boundary work such as the Biosphere Reserve. **Action: SJ to research and report back.**
- 6.2.2 Move the city towards sustainable tourism; consultation on the eco tourism strategy was suggested. TM counselled defining the concept of eco tourism first. **Action: MP to get more information on this for the partnership.**
- 6.2.3 Focus more on developing programmes and projects for implementation, rather than plans, strategies and consultation work, as a practical way of supporting the Big Asks. **Action: Chairs to consider, and discuss with GR.**
- 6.2.4 PP suggested CSP members contribute more to agenda setting,

with a work programme to theme meetings. **Action: SJ to set up a meeting for WC, PP, TC, CK, ZO, CF, DT.**

6.2.5 Develop a project to spread environmental management in city businesses. **Action: TC to raise with GR and Cheryl Finella, Economic Development Manager, Brighton & Hove City Council.**

6.2.6 Request for shorter agenda and fewer papers. **Action: TC to discuss with Chairs and work programme sub-group.**

6.3 Further to minutes 6.2.4 and 6.2.5 above, CK asked if the partnership could meet to develop a strategic work plan and focus on its delivery, meeting at longer intervals. He agreed to join the work programme group meeting.

6.4 Further to setting up a Health & Sustainability working group in the city (minute 6.1.5 above), WC offered to ask the NHS national Sustainable Development Unit to present to the next meeting. **Action: Chairs to consider this proposed agenda item for the next meeting on 12 November 2012.**

6.5 Councillor Ollie Sykes left the meeting.

7. Updates and Information

7.1 CSP constitutional position re City Council

7.1.1 SN advised that the CSP on the advantages to remaining as part of the local authority's constitution:

7.1.1.1 help to achieve consensus on local authority priorities;

7.1.1.2 support and resource for partnership from local authority.

7.1.2 SN recommended that the partnership remained in the local authority's constitution and **this was agreed.**

7.2 Biosphere Reserve

7.2.1 CT advised that there would be a consultation on the strategy before the bid was submitted to UNESCO. This would run from January to April 2013.

7.3 Waste Advisory Group

7.3.1 Personnel on this group as changed, a new lead is being sought and therefore the group has not met for a while. This group may now become a delivery group for the Waste and Materials OPL Action Plans, meeting quarterly and with a focus.

7.4 Brighton & Hove Wildlife Forum

- 7.4.1 The last meeting of the BHWF was on 21.03.12 and a copy of the minutes was sent to the meeting.
- 7.4.2 BHWF had organised a photo exhibition in Booth Museum in September.
- 7.4.3 BHWF had contributed to the LBAP consultation and requested plain language. Their request for the consultation to be extended to key stakeholders was acted upon.
- 7.4.4 BHWF has concerns about the environmental impact of the proposed community orchard at Whitehawk and the sustainability of the development of Toad Hole Valley.

7.5 Sustainable Energy Working Group

- 7.5.1 SEWG has circulated their carbon plan for comment.

7.6 Economic Strategy Refresh

- 7.6.1 £20k contract to refresh strategy to achieve a low carbon economy based on OPL principles. The City Investment prospectus, an online resource, will be available by October 2012.

7.7 Fairtrade Steering Group

- 7.7.1 EH has input to the SAP section on Equity and Local Economy outlining a 3 year plan. She advised that resource would be needed to enable the B&HFSG to undertake any of the actions proposed.
- 7.7.2 CG invited all present to B&HFSG's Annual General Meeting on 19 September.

8 AOB

8.1 Volks Solar Trees project

- 8.1.1 SH and TCh asked the CSP for a letter of support to their funding application to turn the Volks Railway into the world's first solar powered railway. The aim is to deliver a high profile demonstration project, which will engage schools and colleges and stimulate the tourist trade and the environmental industries sector. They are developing plans in partnership with Toni Manuel, the council's Seafront Development Manager.
- 8.1.2 In response to a question from the Chair they confirmed that funding is not available to extend the track although this may well be a possible later development.

- 8.1.3 In response to a question from PB they confirmed that the businesses in the vicinity would not be receiving solar energy from the array supplying the track. SH and TCh reported overwhelming support for the project from traders in the Madeira Drive area and SH will be encouraging those businesses to take up renewable energy options.
- 8.1.4 CF and DD commended the educational aspect of the project, particularly the planned classroom on the train.
- 8.1.5 **CSP members agreed to write a letter of support for the bid.**
- 8.2 TM left the meeting.
- 8.3 **Council tax support consultation**
 - 8.3.1 CSP members were invited to submit their views on a preferred Council Tax support scheme for Brighton & Hove – the Brighton & Hove Low Income Discount Scheme. The consultation had been extended to 5 October 2012.
- 8.4 **Elections for CSP Chairs**
 - 8.4.1 Elections will take place at the next meeting on 12 November 2012.
 - 8.4.2 Chair invited members to put their names forward or nominate another member for the election of one Chair and two Vice Chairs.
 - 8.4.3 **Action: TC to circulate details of the role and information on how to nominate.**
- 8.5 **Future Cities bid**
 - 8.5.1 GR briefed members on the bid. GR briefed members on the Future Cities bid. The council had secured £50k funding for a feasibility study to be submitted by 14.11.12. This will support a bid for £25m for Future Cities funding.
 - 8.5.2 The council had invited submissions of proposals for integrating city systems for projects of any value and had many expressions of interest. Project ideas will be kept for future use if the bid if unsuccessful.
- 8.6 **Waste house project**
 - 8.6.1 CF briefed the meeting on a cross sector (public, private and third sector), fully funded project to build a house out of waste on the

University of Brighton campus off Grand Parade near the Sallis Benny Theatre. The finished structure will be used as a community centre; it will have thermal and sustainable qualities that will be monitored and modified as necessary over time. The construction will be filmed for a television programme.

The next City Sustainability Partnership meeting will be held on 12 November 2012 from 5.30pm to 7.30pm in Committee Room 1, Brighton Town Hall, Bartholomew Square, Brighton BN1 1JA.

Subject: Petitions
Date of Meeting: 17 October 2012
Report of: Strategic Director, Resources
Contact Officer: Name: John Peel Tel: 29-1058
E-mail: john.peel@brighton-hove.gov.uk
Key Decision: No
Wards Affected: Various

FOR GENERAL RELEASE

1. SUMMARY AND POLICY CONTEXT:

1.1 To receive any petitions presented at Council, any petitions submitted directly to Democratic Services or any e-Petition submitted via the council's website.

2. RECOMMENDATIONS:

2.2 That the Committee responds to the petition either by noting it or writing to the petition organiser setting out the Council's views, or where it is considered more appropriate, calls for an officer report on the matter which may give consideration to a range of options, including the following:

- taking the action requested in the petition
- considering the petition at a council meeting
- holding an inquiry into the matter
- undertaking research into the matter
- holding a public meeting
- holding a consultation
- holding a meeting with petitioners
- referring the petition for consideration by the council's Overview and Scrutiny Committee
- calling a referendum

3. PETITIONS

3. (i) Travellers Horsdean Site- Councillor G Theobald

To receive the following paper petition referred from the meeting of Full Council on 19 July 2012 and signed by 1611 people:

"We the undersigned object to Brighton & Hove City Council's plans for a static Traveller site and Horsdean on the South Downs National Park in Patcham"

**ENVIRONMENT & SUSTAINABILITY
COMMITTEE MEETING**

2012

Agenda Item 20a (i)

Brighton & Hove City Council

Subject: Travellers Horsdean Site – Extract from the Council Meeting held on the 19 July 2012

Date of Meeting: 2012

Report of: Strategic Director: Resources

Contact Officer: Name: Mark Wall Tel: 29-1006

E-mail: mark.wall@brighton-hove.gov.uk

Wards Affected: All

BRIGHTON & HOVE CITY COUNCIL

4.30pm 19th July 2012

COUNCIL CHAMBER, HOVE TOWN HALL

DRAFT MINUTES

Present: Councillors Randall (Chair), Meadows (Deputy Chair), Barnett, Bennett, Bowden, Brown, Buckley, Carden, Cobb, Cox, Davey, Deane, Duncan, Farrow, Fitch, Gilbey, Hamilton, Hawtree, Hyde, Janio, Jarrett, Jones, Kennedy, A Kitcat, J Kitcat, Lepper, Littman, Mac Cafferty, Marsh, Mears, Mitchell, Morgan, A Norman, K Norman, Peltzer Dunn, Phillips, Pidgeon, Pissaridou, Powell, Robins, Rufus, Shanks, Simson, Smith, Summers, Sykes, C Theobald, G Theobald, Wakefield, Wealls, Wells and West.

PART ONE

7. (B) TRAVELLERS, HORSDEAN SITE

7.25 The Mayor stated that under the Council's petition scheme, if a petition contained 1,250 or more signatures, it could be debated by the Full Council and such a request had been made in respect of an e-petition concerning Travellers and the proposed Horsdean site.

7.26 The Mayor invited Councillor G. Theobald to present the petition.

7.27 Councillor Theobald thanked the Mayor and stated that a total of 1,611 people had signed the combined paper and e-petition which read as follows:

"We the undersigned, object to Brighton & Hove City Council's plans for a static Traveller site at Horsdean on the South Downs National Park in Patcham."

- 7.28 Councillor G. Theobald stated that the petition was growing by the day and it emphasised the point that residents of Brighton and Hove objected to the proposed static Traveller site at Horsdean, which was also in the National Park. He noted that a transient site already existed and the addition of a permanent site adjacent to this was not appropriate or conducive to social cohesion. He therefore wished to move an amendment to the recommendation which would prevent the establishment of a permanent site within the National Park.
- 7.29 Councillor Peltzer Dunn formally seconded the amendment.
- 7.30 Councillor West stated that there were 23 pitches provided on the transient site and the creation of an adjacent permanent site would lead to an economy of scale. He noted that it was difficult to manage the unauthorised encampments that emerged in the city and having a permanent site should help to reduce the number of occurrences. He also noted that the previous Conservative Administration had recognised the need for a permanent site and secured funding for the provision of a site. He also noted that the recent cross-party scrutiny review on Travellers had recommended the provision of a permanent site. The proposed site would have to meet the relevant planning authority's requirements and a consultation process was taking place and he believed that it was the best option for all concerned.
- 7.31 Councillor C. Theobald stated that she did not feel it was appropriate to have everyone based on site and expressed concern over the possible contamination of the water table. She did not believe that a proper consultation exercise had taken place and was concerned that the existing transient site remained under-occupied even with groups setting up elsewhere as they did not want to pay for the use of the site.
- 7.32 Councillor Jarrett suggested that the best way of managing the unauthorised encampments was to have people on the permanent site and thereby enable better use of the transient site.
- 7.33 Councillor Wakefield welcomed the proposed creation of the permanent site and suggested that it would be regarded as treating Travellers with common decency and respectful of their human rights.
- 7.34 Councillor Jones suggested that the permanent site would enable its own community to be established and for those on the site to then be able to access services etc...
- 7.35 Councillor J. Kitcat stated that he was disappointed to see the petition given that the strategy to provide a permanent site had come from the cross-party scrutiny review. The previous Conservative Administration had left the situation unresolved for four years and the proposed site would meet national standards.
- 7.36 Councillor Hyde stated that the matter was an important issue and noted that there were currently twenty vans parked at Saltdean which was causing residents concern.
- 7.37 Councillor Mitchell stated that the council had a policy to provide a permanent site and the Labour & Co-operative Group had supported Horsdean subject to public consultation. She also noted that the Conservative Administration had secured funding and this was something that the current Government had chosen not to reduce and

therefore she wondered where the Conservative Group would suggest for a permanent site.

- 7.38 Councillor West noted that three sites had been short-listed and that Horsdean had come out as the preferred site and therefore he could not accept the proposed amendment.
- 7.39 The Mayor noted that an amendment had been moved by Councillor G. Theobald and put it to the vote which was lost.
- 7.40 The Mayor then put the recommendation as listed in the report to the vote which was carried.
- 7.41 **RESOLVED:** That the petition be referred to the Environment & Sustainability Committee meeting on the 17th October, 2012 for consideration.

ENVIRONMENT & SUSTAINABILITY COMMITTEE
AGENDA ITEM 20C (iii)

Catherine Vaughan
Acting Chief Executive
Brighton & Hove City Council

Dear Catherine

I would like this letter included on the agenda for the Environment & Sustainability Committee meeting of 17th October under Council Procedure Rule 23.3.

When the new arrangements for charging for parking in Preston Park were first brought to the Environment, Transport & Sustainability Cabinet Members Meeting on 24th January I drew attention to the problems that this may cause for sports clubs that use the park.

When the Preston Park Traffic Regulation Order was finally agreed by the Cabinet Member at the Special Meeting of the Environment, Transport & Sustainability Cabinet Members Meeting on 4th May, I was pleased that some concessions were made, in particular, stopping charging at 6pm rather than the 8pm originally proposed. However, I remained very concerned that charging is still being introduced at weekends. At the meeting, a review of the new parking arrangements was promised after 6 months and, in particular, it was agreed to look at the weekend parking situation. As this 6 month period has now elapsed I would like to pass on to the new Environment & Sustainability Committee some concerns that have been raised with me by park users and make a suggestion as to how these concerns could be addressed.

First and foremost, it seems to me to be completely unfair that those selfless individuals who volunteer and give up as much time and energy as they do to encourage and facilitate sport for young people in Brighton & Hove should be financially penalised for doing so. There has been much talk about Olympic legacy in recent weeks and as a council we should be doing everything in our power to help local sports clubs flourish and thrive, not put people off by charging for parking.

One specific problem which has been raised with me by St. Peters Cricket Club is that if a game runs over its estimated time (as they frequently will do), umpires, scorers and indeed players cannot get to their cars to top up their parking tickets.

For example, I know of one parent who was recently volunteering at St. Peters (as a scorer for a Sunday under 11 game) who paid the £6 for his

ENVIRONMENT & SUSTAINABILITY COMMITTEE
AGENDA ITEM 20C (iii)

parking and then got issued a fine for running 10 minutes over his allotted time.

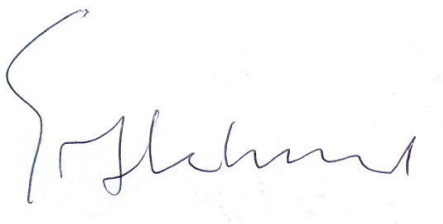
My understanding is that there is only one other major club in the whole of Sussex where you have to pay to park next to the ground and that is Chichester Cricket club. However, they have managed to negotiate a number of club parking spaces for umpires / scorers / coaches and others that give up their time for free.

I have two suggestions as to how these problems can be remedied and I would like the Environment & Sustainability Committee and the officers carrying out the 6 month review to consider these.

Firstly, stop charging for parking in Preston Park at weekends. The main purpose of introducing charges in the first instance was to deter commuters who had been using Preston Park as a free car park. As commuting is not an issue at weekends it seems to me to be fair and reasonable that charges should not apply at weekends. Otherwise, the parking regime is quite understandably seen by residents and park users as a money-making exercise. This in my view undermines the whole parking policy of the Council.

Secondly, if the Administration is still not prepared to stop charging completely at weekends then I would like officers to look at offering coaches, umpires, players and other volunteers associated with sporting clubs that utilise Preston Park some kind of "free parking " disc - or the Club itself being given a number of these discs which it could then allocate on a basis of its own deciding.

With all good wishes

A handwritten signature in blue ink, appearing to read 'Geoffrey Theobald', written over a faint circular stamp.

Cllr. Geoffrey Theobald OBE

Subject:	Permission to Consult on Communal Refuse Collection in Hanover, Elm Grove and The Triangle Areas		
Date of Meeting:	17th October 2012		
Report of:	Director of Place		
Contact Officer:	Name:	Jan Jonker	Tel: 29-4722
	Email:	jan.jonker@brighton-hove.gov.uk	
Ward(s) affected:	Hanover & Elm Grove/ St Peters & North Laine		

FOR GENERAL RELEASE**1. SUMMARY AND POLICY CONTEXT:**

- 1.1 Large parts of Hanover & Elm Grove and The Triangle Area consist of properties which have no frontage. These areas are unsuitable for wheelie bins as residents have no room to store them. Refuse is still collected in black sacks or in some instances 'Binvelopes'
- 1.2 Black sacks are often ripped open by wildlife scavenging for food resulting in litter strewn streets. While Binvelopes do contain refuse they are not very user friendly as they require the resident to take them in through their house after refuse collection day. They have a limited life span compared to wheelie bins and are relatively expensive.
- 1.3 This report seeks permission to consult with residents in parts of Hanover & Elm Grove and The Triangle to introduce communal refuse collection to try and improve the service and street cleanliness.

2. RECOMMENDATIONS:

- 2.1 That the Committee grants permission for residents of Hanover & Elm Grove and The Triangle to be consulted on proposals to introduce communal refuse collections. The results of the consultation will be brought back to this committee for a decision on the scheme.

3. RELEVANT BACKGROUND INFORMATION/CHRONOLOGY OF KEY EVENTS:

- 3.1 In Hanover and Elm Grove refuse is collected in black refuse sacks, or to a lesser extent contained in 'Binvelopes'. Most properties do not have storage for a wheelie bin. Refuse sacks are prone to being ripped open by wildlife even when put out on the correct collection day. Split sacks result in litter strewn streets.
- 3.2 Binvelopes are collapsible containers that will hold two refuse sacks. They should be put out on collection day and taken back in by the resident after collection. They are not very user friendly and many residents don't like to bring them back indoors as they tend to get dirty. They are not particularly robust and have a much shorter life span than wheelie bins.
- 3.3 Because of the problems with refuse sacks in Hanover, binvelopes have been trialled in a few streets over a period of time. They have not been particularly successful at containing refuse for the reasons set out above.
- 3.4 Communal refuse containment has been trialled on small scale in Coleman Street and Washington Street in Hanover and in Park Crescent in The Triangle. The trials which were established with the help of the Hanover LAT and The Triangle LAT have been in place for approximately a year and informal feedback has been positive.
- 3.5 In light of the positive response to the trials permission is now sought to consult residents more widely in Hanover & Elm Grove and The Triangle. Details of the consultation are set out below.

How Would The Scheme Work?

- 3.6 The areas which are being considered for communal refuse collection have been agreed with ward councillors and representatives from the respective LAT. The streets which form the proposed consultation areas are listed in Appendix 1. Maps showing the proposed areas are attached as Appendix 2. The bins that would be used in Hanover are smaller than the communal bins used in the city centre because of the lack of space in these areas. The bins will have 1100 litre capacity (the same as those used at recycling points) as opposed to the 3200 litre capacity of the communal bins in the city centre. Most of the bins in The Triangle will be the larger bins also used in the city centre.
- 3.7 The area has been surveyed to identify proposed bin locations and agreed with Highways officers. Each location has been audited to ensure bins do not form an obstruction to pedestrians or road users, are safe to use and service and minimise nuisance for residents. Loss of parking space has been minimised, the expected reduction in parking spaces is summarised in the table below.

Area	No of bin locations	No of Streets	No of Households	No of parking spaces lost
Hanover & Elm Grove	30 (108 bins)	19	1680	42
The Triangle	19 (27 bins)	20	1168	14 and 8 loading bays

Note: Some locations may have multiple bins

- 3.6 If permission is granted the consultation will take place during November and a report detailing the outcome of the consultation and recommendations will be brought back to this committee early in 2013.

4. COMMUNITY ENGAGEMENT AND CONSULTATION

- 4.1 Early consultation has taken place with ward councillors and local residents groups who are supportive of the proposals to consult. This report seeks permission to carry out a wider consultation with all households in the area to inform any final decision. Officers have worked closely with residents groups to develop the consultation materials in partnership to increase buy in from the local community.
- 4.2 The consultation will consist of a mail out to all households which will contain details about the proposed scheme, including proposed bin locations and seek views from residents about the principles of the scheme and on proposed bin locations. People will be able to respond by returning hardcopies or completing the consultation on line. An exhibition will be held in both areas to enable residents to meet officers to ask any questions they might have.

5. FINANCIAL & OTHER IMPLICATIONS:

Financial Implications:

- 5.1 The cost of the consultation will be funded from the existing communications revenue budget, and the bins will also be funded out of existing budgets. If the scheme is rolled out, there will be no further revenue implications.

Finance Officer Consulted: Name Karen Brookshaw Date: 06/09/12

Legal Implications:

- 5.2 The council has powers under the Environmental Protection Act 1990 to specify and provide the types of receptacles to be used for depositing waste for collection and may also require particular locations, including the highway, to be used. There are no adverse Human Rights Act implications to be taken into account.

In carrying out consultation the Council must comply with the legal requirements for fair consultation that have been set out by the courts:

- consultation must take place while the proposals are still at a formative stage;
- those consulted must be provided with information which is accurate and sufficient to enable them to make a meaningful response;
- they must be given adequate time in which to do so;
- there must be adequate time for their responses to be considered; and
- the council must consider responses with a receptive mind and in a conscientious manner when reaching its decision.

Equalities Implications:

- 5.3 Communal refuse collection has been assessed through the Equalities Impact Assessment process. Refuse collection services need to be easily accessible to all residents and assisted collections would be provided to residents who struggle to use the communal refuse bins if the scheme is implemented.

Sustainability Implications:

- 5.4 Based on experience elsewhere in the city communal refuse collection will result in significantly improved street cleanliness.

Crime & Disorder Implications:

- 5.5 There are no implications for crime and disorder.

Risk and Opportunity Management Implications:

- 5.6 Communal collections are tried and tested in the city and small scale trials have taken place in Hanover and The Triangle areas. If the scheme is rolled out in response to the consultation the risks are considered to be low.

Public Health Implications:

- 5.7 Containment of refuse will significantly reduce wildlife scavenging for food and will improve street cleanliness.

Corporate / Citywide Implications:

- 5.8 None

6. EVALUATION OF ANY ALTERNATIVE OPTION(S):

- 6.1 Options for refuse containment in this area are limited. Binvelopes have been trialled but have not been very successful for reasons set out in the body of this report.

7. REASONS FOR REPORT RECOMMENDATIONS

- 7.1 The consultation will inform future decisions on refuse containment in the area.

SUPPORTING DOCUMENTATION

Appendices:

1. List of street names in proposed consultation areas

2. Map showing area which will be consulted on communal refuse.

Appendix 1 List of street names in proposed consultation area

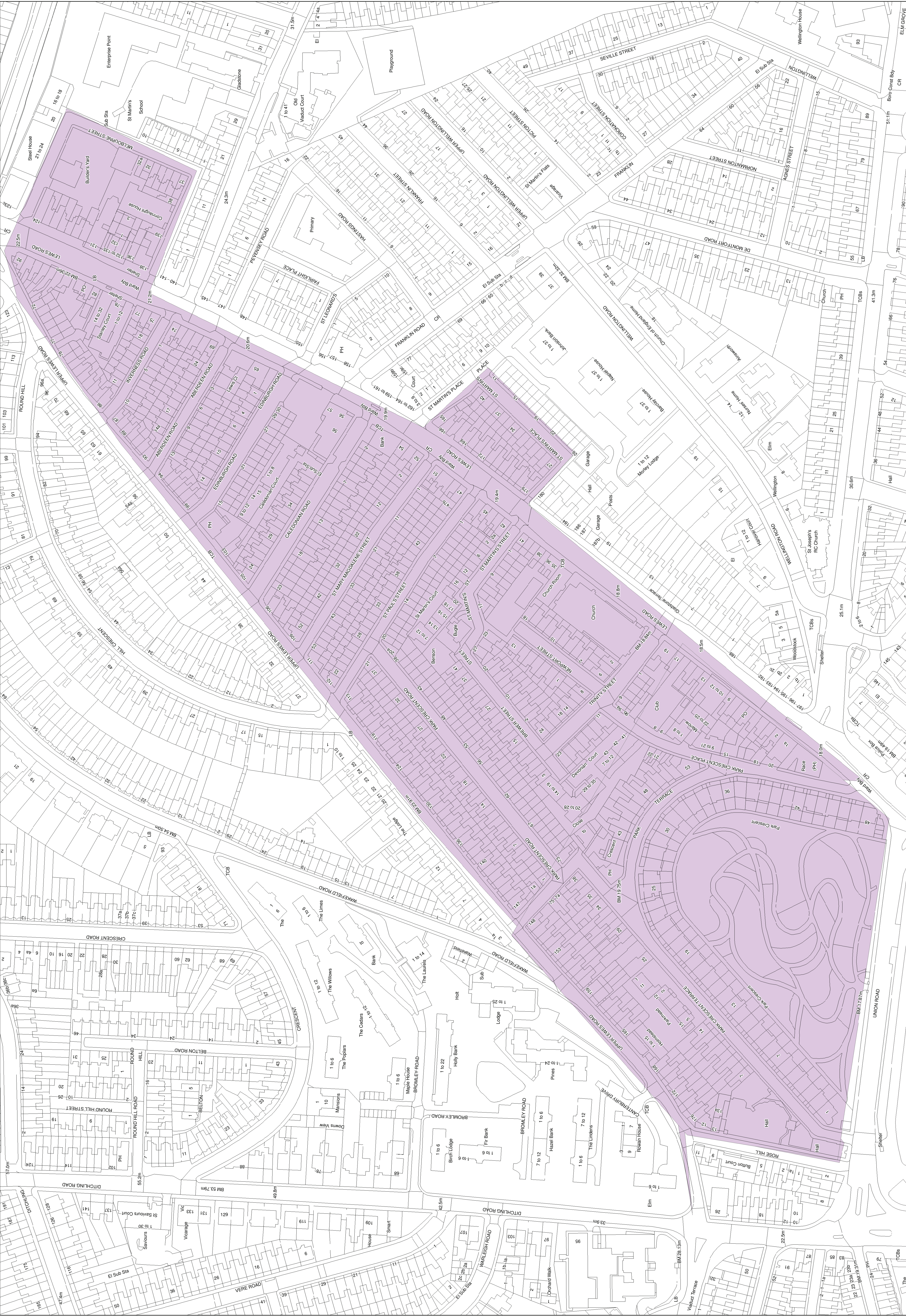
Triangle & Lewes Road Proposed Communal Refuse Consultation Area by Street

Aberdeen Road
Brewer Street
Caledonian Road
Edinburgh Road
Gladstone Terrace
Inverness Road
Lewes Road (Gladstone to Elm Grove, Elm Grove to
Gyratory)
Melbourne Street
Newport Street
Park Crescent
Park Crescent Place
Park Crescent Road
Park Crescent Terrace
Rose Hill
St Martins Place
St Martins Street
St Mary Magdalene Street
St Pauls Street
Trinity Street
Upper Lewes Road

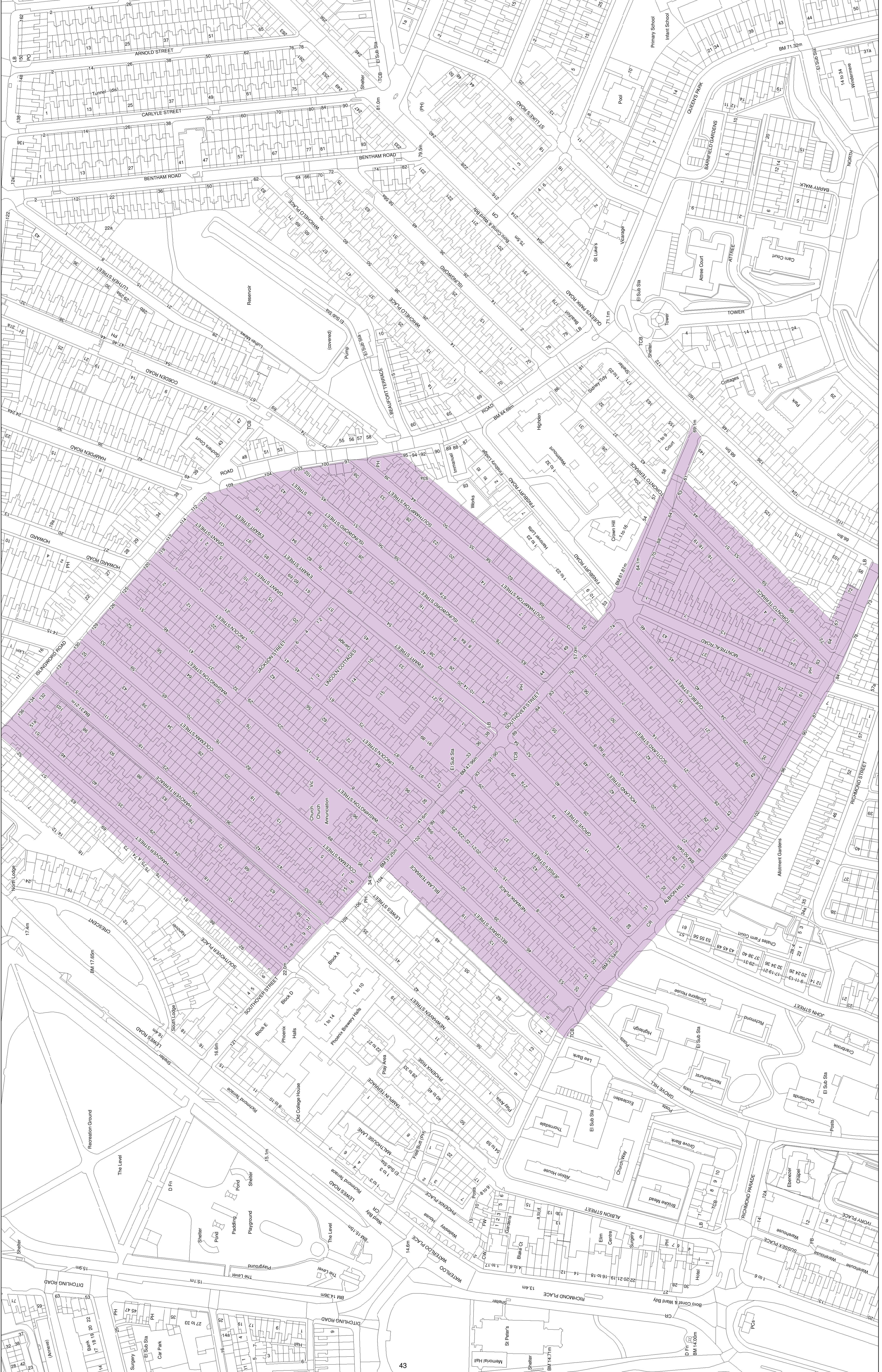
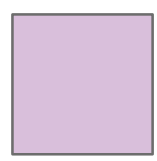
Triangle & Lewes Road Proposed Communal Refuse Consultation Area by Street

Albion Hill
Belgrave Street
Ewart Street
Grant Street
Grove Street
Hanover Street
Hanover Terrace
Holland Street
Islingword Street
Jackson Street
Jersey Street
Lincoln Street
Montreal Road
Newark Place
Quebec Street
Scotland Street
Southampton Street
Southover Street
Toronto Terrace

Hanover & Triangle - Proposed Communal Refuse Consultation



Hanover Proposed Communal Refuse Consultation Area



Subject:	Eco Technology Show 2013		
Date of Meeting:	17 October 2012		
Report of:	Strategic Director, Place		
Contact Officers:	Name:	Cheryl Finella & Thurstan Crockett	Tel: Extension 1095/2503
	Email:	cheryl.finella@brighton-hove.gov.uk thurstan.crockett@brighton-hove.gov.uk	
Key Decision:	Yes		
Ward(s) affected:	All		

FOR GENERAL RELEASE**1. SUMMARY AND POLICY CONTEXT:**

- 1.1 The city will play host to a second annual Eco-Technology Show 14-15 June 2013 in the Brighton Centre. Providing a marketing platform and trade show, to promote the goods and services of eco technology companies and social enterprises in the region, the organisers are seeking the council's support in staging a conference day to raise the profile of the city as a locus of innovation to national and international markets and audiences.

2. RECOMMENDATIONS:

That the Environment & Sustainability Committee:

- 2.1 Agrees that the Council will provide up to £10,000 from the Place revenue budget for 2013-14 to enable the conference to be staged;
- 2.2 Instructs the Strategic Director Place to negotiate with Partner organisations to see if further contributions can be identified to support a successful event.

3. RELEVANT BACKGROUND INFORMATION/CHRONOLOGY OF KEY EVENTS:

- 3.1 The council has a long standing commitment enshrined in the Corporate Plan to support the development of the local eco-technology sector.
- 3.2 In June this year, the council provided c£10k of funding to support the inaugural Eco Technology Show at the Amex Community Stadium. This subsidised smaller local businesses and social enterprises from within the city to exhibit. The event took place over two days and included a family day and conference day. The conference was attended by Energy and Climate Change Minister Greg Barker MP, local MPs and the Leader of the Council. Commercial presentations were also given by local and national businesses and the conference helped to raise the profile of the trade show.

- 3.3 As an inaugural event the show proved to be a significant success:
- Over 100 environmental sector companies exhibiting
 - 800 Companies attending
 - 3000 General Public attending
 - 58% of attendance Brighton and Hove
 - 450k worth of marketing value across over 100 trade and consumer press articles
 - National and local government attendance
 - National spotlight on sustainability initiatives and environmental businesses locally including drawing the attention of the government's Technology Strategy Board.
- 3.4 There were, however, a number of lessons learned from staging the event. Significantly the organisers confirmed that at present it is not possible to charge for the conference day. This reflects both current market conditions for such conferences, the profile of speakers and that the show is still in its infancy on the national and international circuit.
- 3.5 The ambition for 2013 is to significantly step up the profile of the show and the city as a place to show case for environmental business and innovation in technology and community engagement in mitigating and managing the causes and impact of climate change. The proposed injection of greater Council funding for 2013 is intended to facilitate a step change and will reference a number of other initiatives including:
- The economic innovation and export strategy of the Coast to Capital Local Enterprise Partnership;
 - The refresh of the City Economic Strategy;
 - A Technology Strategy Board Future City Bid;
 - Further development of the eco technology sector in the region;
 - The city council's One Planet Living accreditation.
- 3.6 Using funding to draw higher profile speakers, businesses and organisations will raise both the profile of the show and also promote the city as an international conference venue. A launch event for the 2013/14 show was held in Hove on October 4, 2012.

4. COMMUNITY ENGAGEMENT AND CONSULTATION

- 4.1 The Eco Technology Show organisers have in place a planned series of promotional events over the coming year to ensure widespread support from the local community and business sector.

5. FINANCIAL & OTHER IMPLICATIONS:

Financial Implications:

- 5.1 In order to fund the staging of the Eco-Technology Show at the Brighton Centre, a minimum of £10,000 will need to be found from within the Place revenue budget for 2013-14.

Finance Officer Consulted: Karen Brookshaw

Date: 24/09/2012

Legal Implications:

- 5.2 There are no legal implications arising from this report.

*Lawyer Consulted: Elizabeth Culbert
2012*

Date: 1st October

Equalities Implications:

- 5.3 .None

Sustainability Implications:

- 5.4 The event will contribute significantly to the long term profile of Brighton and Hove as a sustainable city.
- 5.5 The Brighton Centre was selected for the conference this time partly due to its accredited achievements in environmental and sustainable events management. In 2010, the City Council was the first council to achieve joint certification to the International Standard for Environmental Management (ISO 14001) and the new British Standard for Sustainable Events (BS 8901). Event organisers and promoters at council run venues and at events are encouraged and supported to make the most sustainable choice the easiest, meaning less waste, more local food, using local suppliers, and more people travelling by public transport. So the Centre works with event organisers to help them improve the sustainability of their events, and there has been significant investment in the Brighton Centre to reduce energy use, water use and increase recycling.

Business impact

- 5.6 The event will raise both the business profile of the city in the eco-technology sector and it's conference profile.

Crime & Disorder Implications:

- 5.6 None specific.

Risk and Opportunity Management Implications:

- 5.7 The success of the 2012 event bodes well for 2013 but the council and the organisers are proposing to strengthen their advisory governance board.

Public Health Implications:

- 5.8 None specific.

Corporate / Citywide Implications:

- 5.9 The council has an important role in advancing the economic potential of the city.

6. EVALUATION OF ANY ALTERNATIVE OPTION(S):

- 6.1 There is no obligation on the council to fund.
- 6.2 There are no other comparable alternatives known to the council at present.

7. REASONS FOR REPORT RECOMMENDATIONS

- 7.1 To elevate the profile and reputation of the city, local businesses and knowledge sector in the emerging eco-technology sector.

SUPPORTING DOCUMENTATION

Appendices:

None.

Documents in Members' Rooms

None.

Background Documents

Subject:	Update on Technology Strategy Board: Future Cities Demonstrator – Brighton & Hove City Council Feasibility Study and Bid		
Date of Meeting:	17 October 2012		
Report of:	Strategic Director Place		
Contact Officer:	Name:	Emma McDermott	Tel: 29-6805
	Email:	emma.mcdermott@brighton-hove.gov.uk	
Key Decision:	No		
Ward(s) affected:	All		

FOR GENERAL RELEASE**1. SUMMARY AND POLICY CONTEXT:**

- 1.1 The Council has successfully secured £50,000 from the Technology Strategy Board (TSB) to carry out a feasibility study on integrating city systems and producing a bid for £24m of grant funding to be used to fund demonstration projects which show how the integration of different city systems can be used to deliver a strong local economy, improve citizens quality of life, reduce the city's ecological footprint and increase its resilience to environmental change.
- 1.2 The feasibility study and bid must be submitted by 14 November 2012. Brighton and Hove is one of thirty cities competitively bidding to be the sole beneficiary of the £24m funding allocation. If successful, the funding would need to be spent by March 2015.

2. RECOMMENDATIONS:

That the Environment & Sustainability Committee:

- 2.1 Grant delegated authority to the Strategic Director Place to finalise the feasibility study and, if considered appropriate, submit a bid for grant funding under the large scale Future Cities Demonstrator competition.
- 2.3 Note the progress on this project to date.

3. RELEVANT BACKGROUND INFORMATION/CHRONOLOGY OF KEY EVENTS:

- 3.1 The Technology Strategy Board (TSB) is an executive non-departmental public body, established by the Government in 2007 and sponsored by the Department for Business, Innovation and Skills (BIS).

- 3.2 At the Eco Technology Show in June this year, the TSB approached the city council to submit a proposal for feasibility funding under their Future Cities Large Scale Demonstrator initiative. The council's proposals, set out in Appendix 1, were submitted on 5 July 2012 and an award of feasibility funding was confirmed on 1 August 2012. During August the council canvassed a range of organisations (public, private and third sector) to register their interest in being involved in developing potential projects for inclusion in the feasibility study and bid. At the end of August a briefing session was held with over 30 participants setting out the timescales, project governance and process for delivering the feasibility study and the bid.
- 3.3 Consistent with TSB eligibility criteria, the £50,000 of feasibility funding is being used to:
- Acquire a project manager
 - Appoint a technical consultant to produce the feasibility study and final bid;
 - Support development of work packages.
- 3.4 The initiative is being supported by the Corporate Policy, Economic Development and Sustainability teams, with input from teams across the council, for example, transport and tourism as well as from public health colleagues. An external project manager (Julia Reddaway) has been appointed to provide the required capacity to ensure the council as the accountable and lead body delivers a viable feasibility study and bid in the short timescale set by the TSB. The Real Economy has been appointed as the technical consultant to produce the feasibility study and the bid which includes evaluating and developing the detailed system integration projects required for the bid. A project board with cross party representation and representatives from the key city partnership is being convened although due to tight timescales they are likely to meet only twice to comment on the first draft and the final draft of the study and bid. However, there will be electronic communication through the process with board members.
- 3.5 The council's initial proposal is summarised as:
'Towards a One Planet Super City: Embracing and stimulating business and community innovation in designing and managing city systems that drive economic prosperity, health and social well being within the principles of an accredited sustainable development methodology - One Planet Living - accessible and visible to a wide range of audiences and with global appeal.'
- 3.6 The city systems the council has initially proposed to integrate are broad ranging and include:
- Engagement system;
 - Creative & digital economy system;
 - Tourism & visitor systems;
 - Infrastructure systems - energy, development, housing & transport systems;
 - Food & public health systems.
- 3.7 The TSB has produced further guidance for the feasibility study and final bid submission. There is clearly a strong emphasis on 'market making' for new

technology for businesses involved in city management. The guidance also requires us to:

- describe the city systems that we propose to integrate and explain how these will help to deliver the city vision;
- show the integration of multiple systems in novel ways;
- tackle specific challenges in the host city;
- describe the approach that we will take to integrating the city systems and explain how the impact of integrating the city systems will be measured and how success will be judged;
- have the potential for a large impact on the economy, quality of life and environmental impact of the city;
- combine recent or current investment in city infrastructure with the demonstrator funding to create a more effective test environment;
- detail how the demonstration project will link to, add value to, and make more effective use of existing projects underway, or recently completed, to effectively leverage the demonstrator funding;
- provide a platform that allows innovative companies, particularly SMEs, to test their ideas;
- offer the potential for innovations in how services are delivered;
- have the potential for further development and use beyond the initial two years of funding;
- explain how we will engage with and involve the people of our city and the business community in the demonstrator;
- Specify how systems integration will help achieve a 'one planet city'.

4. COMMUNITY ENGAGEMENT AND CONSULTATION

- 4.1 The timescales for the bid are very challenging in terms of the technical submission and the ability to engage the local community. That said, the council has sought to publicise the bid opportunity and has scheduled open briefing sessions, the first of these having taken place on 29 August.

5. FINANCIAL & OTHER IMPLICATIONS:

Financial Implications:

- 5.1 The Council was successful in its bid to the Technology Strategy Board to secure funding of £50,000 to carry out a feasibility study on integrating city systems. The council is required to complete the feasibility and failure to do so will require the funding to be repaid to the TSB. The outcome of the feasibility may result in a bid being submitted for grant funding of up to £24.0m to fund demonstration projects throughout the city. The Council is not obliged to submit a final bid, should it be determined that the proposals are not sufficiently robust or manageable in terms of financial or reputational risk to the Council.

The feasibility funding requires no match funding but must meet the following criteria:

- be incurred between the project start and end dates.
- can include Labour Costs, Overheads, Materials Consumed, Capital Equipment, Sub-contracts, Consultancy Fees (including Fees for Trial and Testing).

It is proposed that the £50,000 feasibility funding will be used to appoint a project manager, a technical consultant and support development of the work packages. Preparation of the feasibility will also require officer support.

The Strategic Director of Place will consult with the Acting Chief Executive, the Acting Director of Finance and the Chair of Environment & Sustainability on any potential financial liabilities to the Council arising from proposals for the final bid.

Finance Officer Consulted: Rob Allen

Date: 27/9/12

Legal Implications:

- 5.2 The council is permitted to submit a Future Cities Demonstrator bid using its general power of competence.

The Environment and Sustainability Committee is the appropriate council body to agree the recommendations in this report, exercising its function of co-ordinating the council's role and response to cross-cutting sustainability issues.

Lawyer Consulted: Oliver Dixon

Date: 25/09/12

Equalities Implications:

- 5.3 Equalities impact will be considered as part of the feasibility study when exploring how the integration of city systems will improve the quality of citizens lives.

Sustainability Implications:

- 5.4 The feasibility bid headlines the council's commitment to using the One Planet Living framework. This is consistent with the bidding guidance which is seeking to allocate the funding to an initiative which delivers a strong local economy and excellent quality of life, whilst reducing the ecological footprint and increasing resilience to environmental change.

Business impact

- 5.5 The potential of these will be determined in the final bid.

Crime & Disorder Implications:

- 5.6 None specific at this stage.

Risk and Opportunity Management Implications:

- 5.7 The bid must sets out a structured approach to risk management and include an initial risk register.

- 5.8 The chances of success are 1:30. Should the final bid be unsuccessful there is an intention to re-use proposals in other guises including the refresh of the city's economic strategy and other emerging funding opportunities.

Public Health Implications:

- 5.9 An initial expression of interest to work up a proposal has been signalled by the food partnership working in collaboration with the NHS.

Corporate / Citywide Implications:

- 5.10 The Council has an important facilitating role to play in supporting submission of a bid that offers economic, social and environmental benefits to the city.

6. EVALUATION OF ANY ALTERNATIVE OPTION(S):

- 6.1 The feasibility process designed by the council, allows for a range of proposals to be submitted from interested parties across the city and beyond and to be evaluated and shortlisted for the final bid.

7. REASONS FOR REPORT RECOMMENDATIONS

- 7.1 To seek the approval of the Committee for the Strategic Director Place to finalise the feasibility study and final bid submissions and to ensure Members of the Committee are able to influence the bid and be informed of the process.

SUPPORTING DOCUMENTATION

Appendices:

Appendix 1: Brighton & Hove Feasibility Funding Submission

Documents in Members' Rooms

TSB Bidding Guidance.

Background Documents

None.

Technology Strategy Board

Driving Innovation

Help with completing this form

Notes on completion and submission of this form

Before completing this form, please refer to the document “Guidance for Applicants” for this Competition. Competition requirements change between each competition, so please review this document even if you have entered other Technology Strategy Board competitions. The Guidance for Applicants and other competition documentation is available on the secure competition website (access details for which are included in the email to which this application form was attached).

Check what constitutes a complete submission for this stage of the competition. Details of any additional documentation required (which could include appendices and finance forms etc) are included in the Guidance for Applicants.

Completion of this form: The text entry areas within this form are fixed sizes. Applicants must ensure that their content is contained within the boundaries of the text areas as shown in **PRINT VIEW** or in the printed version of the application form. Any content entered which is not visible on the form or which goes beyond the page length indicated in the Guidance for Applicants will not be passed to the assessors of the application. The typeface, font size and colour for the text entry areas are predetermined and must not be changed. The document must be saved as **Microsoft Word** document (.doc or .docx), prefixed with the word FINAL – only the last version marked FINAL will be assessed.

Please note that this application can be used for a single proposal ONLY.

Competition	Future Cities Demonstrator – Feasibility Studies
Study title:	One Planet Super City: Brighton & Hove

Feasibility Study Abstract

The abstract should provide a short summary of the content and objectives of the project. **Please refer to the Guidance for Applicants**

Towards a One Planet Super City: Embracing and stimulating business and community innovation in designing and managing city systems that drive economic prosperity, health and social well being within the principles of an accredited sustainable development methodology - One Planet Living - accessible and visible to a wide range of audiences and with global appeal.

Application Details

Lead organisation name	Brighton & Hove City Council		
Address 1	King's House		
Address 2	Grand Avenue		
Address 3			
Town	Hove	County	East Sussex
Postcode	BN3 2LS	Country	England
Lead Person contact details			
Name:	Geoff Raw		
Email:	geoff.raw@brighton-hove.gov.uk		
Phone:	01273 290726		
Document ID:	1206_FCD_FSApplication.doc		
Project Number (internal use only):	23492-162370		

Feasibility Study Details

The aim of this feasibility study grant is to help cities evaluate the potential benefits of integrating their city systems and to develop a full proposal for a large scale city demonstrator project. The project will culminate in a short report, and will provide critical information for any full scale application.

In the space below please provide an outline description of:

- 1) The urban area that will be the subject of the feasibility study; its approximate population and the size of its economy (GVA)
- 2) What challenges can you tackle and opportunities realise by integrating city systems?
- 3) Which systems do you plan to integrate and how will you approach the integration?
- 4) Existing relevant infrastructure projects – description, size of investment and planned delivery date

Please clearly number your answers to cover all 4 areas outlined above.

Feasibility Study Details

1. **URBAN AREA:** Brighton and Hove is a compact city of global appeal and accessibility drawing up to 8m annual visits and inspiring the highest number of business start ups outside London. A city of rich heritage, culture and arts, Brighton is an impressive platform for the UK to demonstrate the very best in creating a 'sustainable super city'. The city continues to exhibit strong growth potential. It ranks first in total private sector employment growth 1998- 2008, with a GVA of £5,244m (2008). Its population is estimated at 256,000 (2009). A recent 'Sustainable City of the Year', the City Council is championing One Planet Living as a driver of business creativity, public service innovation and community health and well-being.

2. CHALLENGES AND OPPORTUNITIES

Our State of the City Report provides an intelligent snapshot of our city challenges and their impact <http://www.bhlis.org/news/item?itemId=65>. It underpins the work of the City Council, an integrated Public Service Board and a Local Strategic Partnership all signed up to the 10 principles of One Planet Living. Transforming the city on these principle rests in large part on integrating city systems and spurring innovation in the public and private sector.

ENGAGEMENT SYSTEMS: Driving innovation by engaging the business sector in developing and improving systems for engaging our local community and businesses in city service design and budget making, and releasing community capacity and solutions.

CREATIVE & DIGITAL ECONOMY SYSTEM: 23,600 jobs and 18% of the local economy (2010) are in the knowledge sector. We are aiming to foster growth and productivity in this sector supporting existing business mentoring and networks (e.g. Wired Sussex) and creating affordable, high quality managed work space offices, integrated with our universities and serviced by new and integrated system of city wi-fi and ultrafast broadband.

TOURISM SYSTEM: reinventing city's tourism offer through development of its eco-tourism credentials realising the opportunities as a city gate way to the South Downs National Park and an emerging Biosphere reserve, linked to accelerated investment in a city-wide sustainable transport system.

ENERGY, DEVELOPMENT, HOUSING & TRANSPORT SYSTEMS: In developing a new 'City Deal' underpinned with a new City Plan, we are aiming to bring together a basket of public sector funds and physical development investment opportunities to transform the physical fabric and public realm of the city within geographically focused corridors and areas and in so doing aims to demonstrate how innovative funding and development agreements can create the conditions for economic growth but reduce long term environmental impacts.

FOOD & PUBLIC HEALTH SYSTEMS: An unhealthy relationship to food in our city currently means 43,600 adults are obese and of these 6,400 are morbidly obese. 30% of Year 6 children are also obese or overweight cost the NHS system £78.1 million in 2010. Connecting health and food systems to spur commercial innovation and foster a wide range of benefits.

3. APPROACH TO SYSTEMS INTERGRATION

The council has shortlisted 5 study areas for further investigation supported with feasibility funding. Subject to the findings of the feasibility study stage, the council in conjunction with its bid partners and TSB officer advice, will review the focus of the final bid submission taking into account deliverability, impact and quality of outputs.

Integration of the the identified systems will be overseen and co-ordinated through the city's existing and well-established city governance. A new city council Sustainable City Unit will provide the day-to-day management of the project and a web platform will be set up as a resource to support the feasibility study, capture information and visualise a wide range of perspectives on what constitutes an intergrated systems 'One Planet Living super city'.

Feasibility Study Details (continued)

Additionally, a multi-agency and sector working group would be established to steer and guide the project and the project team, including reviewing existing systems and proposals and generating priorities for system integration. The group would also be critical in devising the engagement plan for the project.

The systems we plan to integrate include:

Engagement systems; Creative & digital economy system; Tourism & visitor; infrastructure systems; Energy, development, housing & transport systems; and, Food & public health systems.

4. EXISTING INFRASTRUCTURE PROJECTS

City governance & engagement systems

Existing city governance, public led engagement and information systems.

Creative & digital economy eco system

Ultrafast broadband and city centre wi-fi infrastructure to underpin sustainable business growth. Up to £10m government and private sector investment from Nov 2012;

City Centre Block J Site Redevelopment – Sussex Innovation Centre managed new creative and digital work space hub premises, £3m from Sep 2012;

Tourism & visitor infrastructure systems

Southern Water's new wastewater treatment plant including recent renewal of 30 miles of water mains. £300 million 2012-2014.

The 'i360' a new sustainable international visitor attraction. Over £35m of public loan financing and private equity investment from 2012/13.

Energy, development, housing & transport systems

E.ON's Rampion offshore windfarm. £1 billion investment commencing 2013/14;

Shoreham Port renewable energy plan including a new 32 megawatt electricity generating station using waste and industrial oils delivered by ship; four-six medium sized wind turbines and a large solar PV array, all being investigated by MITIE, a FTSE 250 company from 2012.

Housing Estate Regeneration programme. Up to £100m from Autumn 2012-17;

Food & public health systems

A new trauma, teaching and tertiary (3Ts) hospital, with an investment value of approx £420 million, due to start on site in 2013/14 with a 10 year build;

'Harvest Brighton & Hove' food production & consumption in the city initiative. National Lottery 'Local Food' £235K to 2014.

Public Description of the Project

If your application is successful, the Technology Strategy Board will publish the following summary of your proposal to comply with government requirements. Provision of this summary is mandatory but will not be assessed. Please ensure it is suitable for public disclosure.

Three and half planets; the number of planets required if everyone consumed the same level of resources as the city of Brighton & Hove. The city council and its partners have committed to making Brighton & Hove a one planet super city. It is a trailblazing initiative. A One Planet Super City is only achievable with a coherent integration of systems where the aims and objectives of raising prosperity and social well being is balanced with management of the environment and economic growth. All overseen by a governance and engagement system that facilitates collaboration and co-production for the goal of a one planet city.

Subject:	Downland Estate Update		
Date of Meeting:	17 October 2012		
Report of:	Strategic Director Place		
Contact Officers:	Name:	Geoff Raw/Gillian Marston	Tel: 29-0726/4701
	Email:	geoff.raw@brighton-hove.gov.uk , gillian.marston@brighton-hove.gov.uk	
Key Decision:	Yes		
Ward(s) affected:	All		

FOR GENERAL RELEASE**1. SUMMARY AND POLICY CONTEXT:**

- 1.1 The South Downs National Park Authority (SDNPA) have been developing their policy framework and investment strategy and following discussions with Council officers are keen to enter into a Memorandum of Understanding to forge closer working between the two authorities. In this context the Council are seeking: to conserve and enhance the landscape, ecosystems, culture and history of the South Downs; promote its enjoyment and where appropriate to strengthen open access to its City Downland Estate; to diversify economic activity including exploring 'eco-tourism' opportunities; and, develop joint funding initiatives on a range of projects.

2. RECOMMENDATIONS:

That the Environment & Sustainability Committee agrees to:

- 2.1 Endorse the Memorandum of Understanding (MoU) set out in Annex 1;
- 2.2 Encourage the Strategic Director Place to explore funding opportunities to support economic diversification within the Downland area including measures to boost eco tourism and promote access by the city's local communities to the countryside;
- 2.3 Establish a City Downland Estate Advisory Board the terms of reference to be ratified by the Strategic Director of Place and Chair of the Environment and Sustainability Committee.

3. RELEVANT BACKGROUND INFORMATION/CHRONOLOGY OF KEY EVENTS:

- 3.1 At 10,500 acres, Brighton & Hove's City Downland Estate is the largest area of the South Downs falling under single public ownership and control. Successful collaboration opens the door to some key prizes:

International Recognition:

- ✓ The Council and its partners are already working on submission of a UN Biosphere Bid. If successful this will place the chalk block that is the area of land from the Adur to the Ouse including the Brighton and Hove and the Council's Downland Estate on a platform with other internationally recognised habitats and landscapes of special environmental significance and conservation importance;
- ✓ International recognition may help to underpin work in securing investment resource in the area including the City Downland Estate.

National Investment:

- ✓ The SDNPA are developing their vision and distinctive offer as the newest national park. The City Council has an important role to play in supporting the park authority in this work. The close proximity of the city to the park area is a unique feature amongst the national parks. Forging a stronger connection with the geography of the city and a relationship between our urban population and Downland can positively influence peoples health and well being and the trajectory of investment for many years to come;
- ✓ In promoting the economic diversification of the City Downland Estate the Council working with the SDNPA will better align local management and investment strategies with national government objectives.

Local Pride:

- ✓ The Council as one of its corporate priorities has already opened up a greater proportion of its City Downland Estate to open access to our local community and those who visit the city;
- ✓ The city's Food Partnership have identified the City Downland Estate as a focal point for local food branding and sourcing. This in turn may contribute to healthier eating and dietary awareness particularly amongst young people and more deprived communities where it can be promoted;
- ✓ Closer working and investment alignment between the Council and the SDNPA has a greater chance of improving the impact of local environmental, water quality and biodiversity measures;
- ✓ The City Downland Estate can serve as part of a jewel in a emerging eco-tourism offer;
- ✓ Further opportunities may emerge for the city in hosting cultural and sporting activities and supporting healthier lifestyles;
- ✓ The initiative holds out the opportunity to raise the education offer to all schools in and on door step of the national park.

- 3.2 Establishing a City Downland Estate Advisory Board provides some of the necessary policy development to support the Committee in taking forward this part of the Council's work. This includes engagement with our tenant farmers and agricultural agents, local communities within and on the on fringe of the national park and in brokering the investment opportunities arising from economic diversification including eco tourism. The Advisory Board can support:

- A new partnering relationship between the Council and the SDNPA including co-production of public service and investment strategies within the City Downland Estate;
- The Biosphere Board and the City Sustainability Partnership to ensure effective co-ordination of a strong UN Biosphere bid;
- Co-commissioning of refurbishment plans for some of the Stanmer Park buildings amongst other landmark projects.

3.3 The remit for the Advisory Board will be subject to further discussion with partner agencies and may include:

a) Membership

- Cross party nominees
- SDNPA representative
- Nomination from CVSF
- Nomination from City Sustainability Partnership
- Senior council representatives
- Farming representatives
- Council's management agents
- Nomination from the Biosphere partnership
- Statutory representatives (Environment Agency, Natural England)
- Ad hoc expert advisors (could be universities & others called on when useful – e.g. Health & Wellbeing Board)

b) Terms of Reference

- Advance the vision and objectives of the City Downland Estate policy to improve the conservation of the landscape, ecosystem services and cultural heritage for the benefit of the City, visitors and neighbouring communities;
- To advise and provide a consultation sounding board for the City Council;

c) Logistics

- Up to 4 meetings per annum
- 4 year cycle of nominations

3.4 Outcomes

A successful Advisory Board can be expected to support the Council in delivering:

A strengthened, diversified and sustainable countryside economy

- Explore new and innovative business models & markets which complement and improve the important assets of the City Downland Estate (e.g. appropriate Eco tourism);
- Learn from others and draw on expertise & guidance;
- Establish a business innovation panel to advise farmers and local communities of new economic opportunities which support Biosphere objectives;
- Investigate the options for Rural Growth Zones.

A measurable improvement in Biodiversity

- Expand local food growing opportunities where appropriate and with sensitivity to conservation priorities;
- Pilot projects with local farmers to strategically enrich biodiversity through the establishment of landscape-scale green networks complemented by site based conservation management ;
- Universities, schools and local communities are fully engaged in developing biodiversity within the City Downland Estate.

Greater access and use of Downland to enhance health & wellbeing especially within disadvantaged communities.

- Increased accessible access areas & trails;
- Greater continuous access trails with exits from the City;
- Stanmer Park established as a major 'Gateway to the Downs' together with full consideration of other opportunities to the East and West of the city such as Benfield Valley, Sheepcote Valley and north Portslade;
- The City's Health & Wellbeing Board engaged with promoting practical public health initiatives related to the Downs;
- Public engagement initiatives;
- Improved permeability from urban areas.

Stronger engagement between Statutory Authorities & with local communities & businesses

- Sharing best practice between agencies involved in Downland management;
- A joint commitment to protecting and enhancing ecosystem services improving biodiversity, and developing sustainable economy and land management of the Downland Estate;
- A collaborative approach to finding solutions to planning issues;
- A renewed engagement with community interest groups and social enterprises to unlock opportunities.

4. COMMUNITY ENGAGEMENT AND CONSULTATION

- 4.1 The draft MoU is to be circulated to the City Sustainability Partnership who are being canvassed to identify funding proposals and invest initiatives as part of the One Planet Living action plan engagement process.
- 4.2 The Economic Partnership will be consulting on the refresh of the City Economic Strategy which may also highlight funding and investment initiatives.

5. FINANCIAL & OTHER IMPLICATIONS:

Financial Implications:

- 5.1 It is not anticipated that there will be any additional costs arising directly from the endorsement of the Memorandum of Understanding.
- 5.2 Any projects arising from the identification of future funding opportunities would need to be properly costed and reported to Committee in the usual way. Any

matched funding that might be required would need to be identified from within existing budgets.

- 5.3 It is not proposed that the City Downland Estate Advisory Board will have decision making powers and as such it will not be able to commit the Council to expenditure. The administrative costs of the Advisory Board will need to be identified and responsibility for funding them agreed between the Council and SDNPA. This will be reported back to Committee and funding will need to be identified for any Council contribution

Finance Officer Consulted: Jeff Coates

Date: 3.10.12

Legal Implications:

- 5.2 The proposed MoU is an agreement to work together based on shared principles. It is not legally binding or enforceable but identifies the parties strong commitment to collaboration.
- 5.3 The role of the proposed Advisory Board will be to advise and support the Council's existing decision making Committees. It is not proposed that the Board will have delegated powers to make decisions on behalf of the Council..

Lawyer Consulted: Elizabeth Culbert

Date: 3rd October 2012

Equalities Implications:

- 5.3 The South Downs National Park creates an opportunity to widen access to the countryside to all of our communities. There will be particular emphasis on increasing access to groups who do generally visit the Downs through the activity of the rangers for example. In addition, when considering gateways and new open access areas consideration will be given to ensuring access for those with mobility difficulties.

Sustainability Implications:

- 5.4 The strengthening of the relationship between the Council and SDNPA and a proactive relationship to joint working will contribute to optimise the ecological value of the Council's City Downland Estate as well as its economic and social sustainability. Developing joint funding proposals will help to underpin the UN Biosphere bid. The One Planet Living framework is being presented as the approach to sustainable development particularly in the "Transition" zone of the Biosphere: predominantly the urban area of Brighton & Hove.

Business impact

- 5.6 Appropriate economic diversification can improve business enterprise, employment and training opportunities. It can also strengthen the business foundations for many of the Council's tenant farmers who are dependant to some degree on the continuation of Common Agricultural Policy subsidies, fluctuating commodity prices as well as rising energy, water and fertiliser costs.

Crime & Disorder Implications:

5.6 None specific.

Risk Management Implications:

5.7 None specific.

Public Health Implications:

5.8 Effective management and development of the Council's City Downland Estate is important to the supply of clean water to the city from the chalk aquifer and, in providing public access to green spaces, to the overall health and well being of the city's population.

Corporate / Citywide Implications:

5.9 The council has an important role in advancing its relationship with key strategic partners such as the SDNPA and in promoting the economic potential of the city.

6. EVALUATION OF ANY ALTERNATIVE OPTION(S):

6.1 It is critical for the Council to work in strong partnership with the SDNPA in order to influence the management of the Park optimise the economic, social and environmental value of the Council's City Downland Estate.

7. REASONS FOR REPORT RECOMMENDATIONS

7.1 To seek endorsement in developing a closer working relationship between the City Council together with its partners with the SDNPA for the benefit of the City.

SUPPORTING DOCUMENTATION

Appendices:

Appendix 1: SDNPA-BHCC MoU

Documents in Members' Rooms

None.

Background Documents:

None.

Appendix 1: Brighton and Hove City Council and the South Downs National Park Authority Memorandum of Understanding

Introduction

A strong working partnership between Brighton & Hove City Council and the South Downs National Park Authority will result in a wide range of benefits. Building a strong connection between the South Downs and the City will promote the environmental, social and economic wellbeing of the South Downs around and within the city.

Purpose of the Memorandum of Understanding

The purpose of this Memorandum of Understanding is to provide a statement of joint intent and shared principles in order to underpin future work and plans of action which Brighton & Hove City Council and the South Downs National Park Authority will undertake together.

This Memorandum covers:

- Working principles
- Shared aims and outcomes
- Potential areas for future joint working

Working principles

- **Active engagement:** between Brighton & Hove City Council and the South Downs National Park Authority wherever possible in order to deliver environmental, social and economic benefits of the South Downs National Park to the city's residents and visitors, and the active involvement of the people of the City in caring for the National Park;
- Work beyond boundaries and innovatively: forming wider partnerships to deliver shared aims and outcomes
- **Co-operation on projects:** working together on key programmes where this will better deliver shared outcomes
- **Joint communications:** shared and cross referenced marketing and information services in order to maximise the impact of both
- **Early consultation and involvement:** on key policy development and projects which impact on the South Downs within the city and on the Council's Downland Estate
- **Recognising and sharing expertise:** practically exchanging skills and information as appropriate to deliver the shared outcomes effectively.
- **Regular liaison:** The Leader of Brighton & Hove City Council and the Chair of the South Downs National Park Authority will meet twice a year to discuss the partnership and plans for the future.

Shared aims and outcomes

These shared aims and outcomes aim to reconnect the city of Brighton and Hove with the South Downs as well as meeting the collective duty¹ Brighton & Hove City Council and the South Downs National Park Authority towards the National Park.

*To conserve and enhance the natural beauty, wildlife and cultural heritage of the area.
(NP Purpose 1)*

1. To recognise the importance of the City's Downland Estate to the South Downs National Park and to work to sustain its natural resources for the long term future of people working, enjoying and benefitting from it. .
2. To conserve and enhance the landscapes, ecosystems, biodiversity, culture, history and archaeology of the South Downs around and within the city and on the perimeter of the Downs to create an interconnected natural space (Biosphere Objective)

To promote opportunities for the understanding and enjoyment of the special qualities of the Park by the public. (NP Purpose 2)

3. To re-connect the City with the South Downs, to ensure visitors and residents are better able to enjoy, understand and get involved in looking after the Downs in a sustainable way.
4. To provide high quality communications and environmental education, research and training and demonstrate innovative approaches to nature conservation and sustainable development. (Biosphere Objective)

To foster the economic and social well-being of the local communities, in pursuit of the twin purposes (SDNPA Duty)

5. To identify and develop forms of economic and social development which is culturally and ecologically sustainable (Biosphere Objective)
6. To strengthen engagement with local communities and public, private and voluntary organisations to achieve wider involvement and commitment to conservation and sustainable management.

¹ Environment Act 1995, Section 62; National Parks and Access to the Countryside Act 1949, Section 11a

Areas for Joint Working

These areas of joint working will be developed with the appropriate mechanisms to develop substantive plans of action and will form the basis of discussion and review at the regular liaison meetings.

On an annual basis the Areas of Joint Working will be reviewed and updated for agreement by Brighton & Hove City Council and the South Downs National Park Authority

Shared Aim/Outcome	Project	
1	Move towards a more sustainable Downland Estate	<p>To work together, with farmers, to develop and enhance appropriate and sympathetic uses of the land on the Downland Estate in order to create both a sustainable and economically viable future for the Estate.</p> <p>To this end, to form a formal mechanism which engages key stakeholders and farmers to advise on management</p>
3	Creating high quality gateways to the Park and improve the percolation from the city to the Downs to increase knowledge and enjoyment of the Downs , its wildlife and cultural heritage	<p>Establish gateways into the Downs from a range of accessible points across the city which are high quality environments or with plans to reach that status.</p> <p>To identify key gateways, plans and funding.</p>
5	Developing eco tourism as an alternative and sustainable business	Developing and implementing a plan detailing opportunities to promote sustainable ways for visitors to enjoy the Downs, the sea and the City in a way which protects the environment
2, 4, 5	Creating a holistic approach to environmental conservation through achieving Biosphere Reserve status	To work with Partners to achieve international recognition from the United Nations for the special nature of the local environment from the Adur to the Ouse, by September 2014. Subsequently working with the partnership to translate adopted policies and strategies into actions for the delivery on the ground
1, 2, 3, 4, 5,6	Enhancing Stanmer Park to create a unique gateway to the Downs	<p>Create a new and holistic vision for Stanmer Park for the 21st century whilst respecting the historic parkland and National Park setting, and is a self sustaining estate focused on sustainable living.</p> <p>To jointly develop business proposals and bids to conserve and enhance the Home Farm buildings to provide sustainable public, private and voluntary uses and facilities in keeping with Stanmer Park and the South Downs</p>

Signed:

Date:

Leader of Brighton and Hove City Council

Signed:

Date:

Chair of the South Downs National Park

End.